



MINUTES
WENTWORTH TOWN COUNCIL
September 6, 2022
7:00 pm
Wentworth Town Hall
124 Peach Tree Road, Wentworth NC

The Wentworth Town Council held their regularly scheduled monthly meeting at the Wentworth Town Hall, on Tuesday, September 6, 2022 at 7:00pm.

Council Members Present: Mayor Dennis Paschal Jr., Mayor Pro Tem Evelyn Conner, Cheryl Moore, Dennis Paschal III, Daryl Crowder

Council Members Absent:
A quorum was met.

Staff Present: Yvonne Russell, Town Clerk/ Finance Officer
Hunter Wilson, Accounting Clerk/ Deputy Clerk

Others Present: Ellis Martin, Attorney, Fox Rothschild LLP – Town of Wentworth
Rockingham Update - Media

Article I. CALL TO ORDER

Mayor Dennis Paschal, Jr. called the meeting to order.

Article II. INVOCATION

Mayor Paschal gave the invocation.

Article III. APPROVAL OF TOWN COUNCIL AGENDA

- A. Requests and Petitions of Citizens
- B. Approve/ Amend Agenda

Councilmember Dennis Paschal III made a **MOTION**, *“Under New Business, add Item F., Christmas in the Park.”*

Mayor Paschal seconded the motion. All voted in favor and the motion carried.

Mayor Paschal made a **MOTION**, *“To approve the Agenda as amended”*.

Mayor Pro Tem Evelyn Conner seconded the motion. All voted in favor and the motion carried.

Article IV. APPROVAL OF MINUTES

- A. Town Council Meeting – August 2, 2022
- B. Town Council Special Meeting – August 15, 2022

Mayor Paschal made a **MOTION**, *“The minutes be approved as written”*.

Mayor Pro Tem Conner and Councilmember Daryl Crowder seconded the motion. All voted in favor and the motion carried.

Article V. OLD BUSINESS

There was no old business.

Article VI. NEW BUSINESS

- A. Consideration of Appointments to Wentworth Historic Preservation Committee
 - 1. Ron Farris – 1122 NC 65, Wentworth NC
 - 2. Cindy Farris – 1122 NC 65, Wentworth NC

Mayor Paschal made a **MOTION**, *“We appoint Ron and Cindy Farris to the Historic Preservation Committee.”*

Mayor Pro Tem Conner seconded the motion. All voted in favor and the motion carried.

Article VI. NEW BUSINESS

- B. Consideration of Amending Job Description for Accounting Clerk

Yvonne Russell, Town Clerk/Finance Officer explained that when asking about some technical procedures for the Accounting Clerk to be able to sign checks, she found out from the School of Government that they need to be designated as a Deputy Finance Officer to be able to legally sign checks. Ms. Russell said she asked if the Town could accomplish that with an amendment to the Accounting Clerk job description, and was told that would be sufficient.

Ms. Russell said item number one under ‘Specific Duties, Functions, and Tasks’ of the Accounting Clerk job description could be amended to read “Serves as Deputy Clerk for the purpose of counter signing checks or drafts issued”.

Mayor Paschal asked if there were any questions. There were none. **Mayor Paschal** stated, *“I make a MOTION to that effect.”*

Councilmember Paschal III seconded the motion. All voted in favor and the motion carried.

Article VI. NEW BUSINESS

C. Oath of Office – Hunter Wilson, Accounting Clerk/ Deputy Clerk

Ms. Russell administered the Oath of Office to **Hunter Wilson** for the position of Accounting Clerk/ Deputy Clerk.

Ms. Russell reported that Ms. Wilson is doing a great job and is very eager to learn, and she is thankful to have her on board.

Article VI. NEW BUSINESS

D. Review of Check Signers List

Ms. Russell explained that Ms. Wilson needs to be added to the check signers list for the Town's bank accounts at Home Trust Bank.

Mayor Paschal made a **MOTION**, *"To add Hunter Wilson to the check signers list."*

Councilmember Paschal III seconded the motion. All voted in favor and the motion carried.

Article VI. NEW BUSINESS

E. Consideration of Budget Amendment No 2 for FY 2022-2023

Mayor Paschal made a **MOTION**, *"To approve Budget Amendment No 2 for Fiscal Year 2022 -2023."*

Councilmember Paschal III seconded the motion. All voted in favor and the motion carried.

(Note: A copy of Budget Amendment No. 2 for FY 2022-2023 is herein incorporated and made a part of these minutes.)

**TOWN OF WENTWORTH
WENTWORTH, NORTH CAROLINA
BUDGET AMENDMENT NO. 1
FISCAL YEAR JULY 1, 2022 – JUNE 30, 2023**

9/6/22

MEMORANDUM

To: Mayor and Town Council
From: Yvonne Russell, Town Clerk & Budget-Finance Officer
Date: August 31, 2022
RE: Budget Amendment No. 2

The first Budget Amendment for the year reflects a re-appropriation of funds that were budgeted in FY21-22 for Storm Debris Removal, but were not spent.

The attached Budget Amendment shows an *increase* in General Fund Revenues: Fund Balance Appropriated in the amount of \$22,421.00, and an *increase* in General Fund Expenditures: Public Safety/Storm Debris Removal in the amount of \$22,421.00.

AMENDED General Fund Total Budget Dollars — \$935,965.00

Recommended by:

Yvonne Russell, Clerk & Budget-Finance Officer

Attachment: Details of Budget Amendment No. 2, FY 2022-2023

TOWN OF WENTWORTH
Budget Amendment No. 2
Fiscal Year 2022 - 2023

9/6/22

SECTION 1 – General Fund

General Fund Revenues:	Budget FY 2022-2023	Amendment No. 2
Sales and Use Tax	715,000	No Change
Utility Franchise Tax	110,000	No Change
Alcoholic Beverage Tax	11,000	No Change
Interest on Investments	350	No Change
Other Revenue	0.00	No Change
Rent	33,250	No Change
Fund Balance Appropriated	43,944	+22,421
Total Estimated General Fund Revenues	913,544	935,965

General Fund Expenditures:	Budget 2023 - 2023	Amendment No. 2
General Government	740,533	No Change
Public Health & Safety		
Animal Control	10,000	No Change
Law Enforcement	63,916	No Change
Law Enforcement Equip.	3,512	No Change
Misc. Public Health & Safety	17,483	No change
Storm Debris Removal	0	+22,421
Public Health & Safety Total:	94,911	117,332
Cultural & Recreational	49,000	No Change
Contingency Reserve	20,000	No Change
Economic Development	1,000	No Change
Rockingham Co PEG Channel	8,100	No Change
Total Estimated General Fund Expenditures	913,544	935,965

Approved by Council the 6th day of September, 2022.

R. Dennis Paschal, Jr.
Mayor

Attest:

Yvonne Russell, NCCMC
Town Clerk

TOWN OF WENTWORTH
 Budget Amendment No. 2
 FISCAL YEAR 2022-2023
 GENERAL FUND

Object of Expenditures	Coming Year		
	Budget FY 2022 - 2023	Amendment No 1 FY 2022 - 2023	Amendment No 2 FY 2022 - 2023
GENERAL GOVERNMENT:			
Capital Outlay			
Office Furniture/Equipment	\$250.00	\$250.00	\$250.00
Property Acquisition	\$0.00	\$0.00	\$0.00
Property Improvements	\$6,000.00	\$49,944.00	\$49,944.00
Debt Service	\$93,531.00	\$93,531.00	\$93,531.00
Transfer to Capital Proj Fund	\$0.00	\$0.00	\$0.00
Subtotal:	\$99,781.00	\$143,725.00	\$143,725.00
Personnel Costs			
Bond Insurance	\$600.00	\$600.00	\$600.00
Disability Insurance	\$2,400.00	\$2,400.00	\$2,400.00
Medical Insurance	\$15,200.00	\$15,200.00	\$15,200.00
Workman's Comp Insurance	\$2,000.00	\$2,000.00	\$2,000.00
Gross Salaries	\$121,272.00	\$121,272.00	\$121,272.00
Employer Taxes (FICA)	\$12,130.00	\$12,130.00	\$12,130.00
Unemployment Insurance	\$0.00	\$0.00	\$0.00
Payroll Services	\$4,000.00	\$4,000.00	\$4,000.00
Retirement	\$5,900.00	\$5,900.00	\$5,900.00
Longevity	\$1,780.00	\$1,780.00	\$1,780.00
Subtotal:	\$165,282.00	\$165,282.00	\$165,282.00
Travel			
Lodging/Meals/Mileage	\$5,000.00	\$5,000.00	\$5,000.00
Schools/Conference Fees	\$5,000.00	\$5,000.00	\$5,000.00
Subtotal:	\$10,000.00	\$10,000.00	\$10,000.00
PAGE 2 -- SUBTOTAL:	\$275,063.00	\$319,007.00	\$319,007.00

TOWN OF WENTWORTH
Budget Amendment No. 2
FISCAL YEAR 2022-2023
GENERAL FUND

Object of Expenditures	Coming Year		
	Budget FY 2022 - 2023	Amendment No 1 FY 2022 - 2023	Amendment No 2 FY 2022 - 2023
GENERAL GOVERNMENT:			
Other Operating Costs			
Administration:			
Mayor / Council	\$12,000.00	\$12,000.00	\$12,000.00
Miscellaneous	\$2,300.00	\$2,300.00	\$2,300.00
Advertising	\$1,700.00	\$1,700.00	\$1,700.00
Bank Charges	\$500.00	\$500.00	\$500.00
Dues/Membership Fees	\$2,000.00	\$2,000.00	\$2,000.00
Equipment Leases/Service	\$3,850.00	\$3,850.00	\$3,850.00
Miscellaneous OOC	\$164,276.00	\$164,276.00	\$164,276.00
Office:			
Office Supplies	\$3,000.00	\$3,000.00	\$3,000.00
Postage	\$1,400.00	\$1,400.00	\$1,400.00
Professional Services:			
Attorney Fees	\$30,000.00	\$30,000.00	\$30,000.00
Accounting Audit Fees	\$12,000.00	\$12,000.00	\$12,000.00
Board of Elections	\$0.00	\$0.00	\$0.00
Other Professional Services	\$250.00	\$250.00	\$250.00
Planning & Zoning	\$55,950.00	\$55,950.00	\$55,950.00
Publications	\$400.00	\$400.00	\$400.00
Technology Services:			
Computer/ Software Support	\$1,000.00	\$1,000.00	\$1,000.00
Internet/Phone/TV	\$6,000.00	\$6,000.00	\$6,000.00
Website Hosting	\$3,500.00	\$3,500.00	\$3,500.00
Town Property			
Insurance	\$25,000.00	\$25,000.00	\$25,000.00
Maintenance	\$60,000.00	\$60,000.00	\$60,000.00
Utilities	\$36,400.00	\$36,400.00	\$36,400.00
O.O.C. Subtotal:	\$421,526.00	\$421,526.00	\$421,526.00
PAGE 3 -- SUBTOTAL:	\$421,526.00	\$421,526.00	\$421,526.00

TOWN OF WENTWORTH
Budget Amendment No. 2
FISCAL YEAR 2022-2023
GENERAL FUND

Object of Expenditure	Coming Year		
	Budget FY 2022 - 2023	Amendment No 1 FY 2022 - 2023	Amendment No 2 FY 2022 - 2023
General Government Total:	\$696,589.00	\$740,533.00	\$740,533.00
PUBLIC SAFETY			
Animal Control	\$10,000.00	\$10,000.00	\$10,000.00
Law Enforcement	\$63,916.00	\$63,916.00	\$63,916.00
Law Enforcement Equipment	\$3,512.00	\$3,512.00	\$3,512.00
Miscellaneous	\$17,483.00	\$17,483.00	\$17,483.00
<i>ReDirections</i>	\$5,000.00	\$5,000.00	\$5,000.00
<i>SADD</i>	\$0.00	\$0.00	\$0.00
<i>Fire Department</i>	\$0.00	\$0.00	\$0.00
<i>NC Highway Patrol</i>	\$0.00	\$0.00	\$0.00
<i>Code Red</i>	\$700.00	\$700.00	\$700.00
<i>Help Inc/ Square One</i>	\$5,000.00	\$5,000.00	\$5,000.00
<i>Other</i>	\$0.00	\$0.00	\$0.00
<i>Committee of 100 (Food Drive)</i>	\$1,000.00	\$1,000.00	\$1,000.00
<i>CrimeStoppers</i>	\$0.00	\$0.00	\$0.00
<i>Project SAFE Rockingham Co</i>	\$783.00	\$783.00	\$783.00
<i>Rockingham United</i>	\$5,000.00	\$5,000.00	\$5,000.00
Storm Debris Removal	\$0.00	\$0.00	\$22,421.00
Subtotal:	\$94,911.00	\$94,911.00	\$117,332.00
CULTURAL & RECREATIONAL			
Special Events	\$17,500.00	\$17,500.00	\$17,500.00
Appearance Committee	\$500.00	\$500.00	\$500.00
Historical Committee	\$500.00	\$500.00	\$500.00
Recreation Committee	\$500.00	\$500.00	\$500.00
Fine Arts Festival Assoc. (FAFA)	\$2,500.00	\$2,500.00	\$2,500.00
Friends of Chinqua Penn Trail	\$2,500.00	\$2,500.00	\$2,500.00
MARC	\$10,000.00	\$10,000.00	\$10,000.00
RCHS Band Boosters	\$0.00	\$0.00	\$0.00
RCMS Band	\$4,000.00	\$4,000.00	\$4,000.00
RCHS Boosters	\$0.00	\$0.00	\$0.00
Rockingham Co Arts Council	\$1,000.00	\$1,000.00	\$1,000.00
Wentworth PTA Ball Program	\$10,000.00	\$10,000.00	\$10,000.00
Other	\$0.00	\$0.00	\$0.00
Subtotal:	\$49,000.00	\$49,000.00	\$49,000.00

TOWN OF WENTWORTH
Budget Amendment No. 2
FISCAL YEAR 2022-2023
GENERAL FUND

Object of Expenditure	Coming Year		
	Budget FY 2022 - 2023	Amendment No 1 FY 2022 - 2023	Amendment No 2 FY 2022 - 2023
CONTINGENCY RESERVE			
Subtotal:	\$20,000.00	\$20,000.00	\$20,000.00
ECONOMIC DEVELOPMENT			
Subtotal:	\$1,000.00	\$1,000.00	\$1,000.00
Rockingham Co PEG Channel Program:			
Subtotal:	\$8,100.00	\$8,100.00	\$8,100.00
PAGE 4 -- SUBTOTAL:	\$173,011.00	\$173,011.00	\$195,432.00
TOTAL EXPENDITURES:	\$869,600.00	\$913,544.00	\$935,965.00

Article VI. NEW BUSINESS
F. Christmas in the Park

Councilmember Paschal III informed Council that Wentworth Elementary School would like to participate with the Town of Wentworth in the Christmas in the Park event again this year. Council discussed the date and time and settled on December 2, 2022 from 5:30pm until 8:00pm.

Council also discussed the logistics of providing hot dogs to the public. **Mayor Paschal** said he knows someone with a large cooker that may be available to help.

Councilmember Paschal III made a **MOTION**, *“To partner with the local schools to hold Christmas in the Park on December 2, 2022 from 5:30pm until 8:00pm.”*

Councilmember Crowder seconded the motion. All voted in favor and the motion carried.

Article VII. PUBLIC COMMENTS

No one signed the speaker register for public comments.

Article VIII. ANNOUNCEMENTS

Mayor Paschal made the following announcements:

- The next regular meeting of the **Wentworth Planning Board** is scheduled for **Tuesday, September 20, 2022**, at **7:00 pm** at the Wentworth Town Hall.
- The next regular meeting of the **Wentworth Town Council** is scheduled for **Tuesday, October 4, 2022**, at **7:00 pm** at the Wentworth Town Hall.

Article IX. ADJOURN

Mayor Paschal made a **MOTION**, "*We adjourn*".

Mayor Pro Tem Conner seconded the motion, and the meeting adjourned.

Respectfully Submitted By:

Yvonne Russell, NCCMC
Town Clerk

Approved By:

Dennis Paschal, Jr.

Mayor