



**MINUTES**  
**WENTWORTH TOWN COUNCIL**  
June 7, 2022  
7:00 pm  
Wentworth Town Hall  
124 Peach Tree Road, Wentworth NC

The Wentworth Town Council held their regularly scheduled monthly meeting at the Wentworth Town Hall, on Tuesday, June 7, 2022 at 7:00pm.

**Council Members Present:** Mayor Dennis Paschal Jr., Mayor Pro Tem Evelyn Conner, Daryl Crowder, Cheryl Moore, Dennis Paschal III

**Council Members Absent:**  
A quorum was met.

**Staff Present:** Yvonne Russell, Town Clerk & Finance Officer

**Others Present:** Ellis Martin, Attorney, Fox Rothschild LLP – Town of Wentworth  
Jason Brooks – Rockingham Co Emergency Management  
Roy Sawyers – Rockingham Update (Media)

**Article I. CALL TO ORDER**  
Mayor Dennis Paschal, Jr. called the meeting to order.

**Article II. INVOCATION**  
Councilmember Dennis Paschal, III gave the invocation.

**Article III. APPROVAL OF TOWN COUNCIL AGENDA**  
A. Requests and Petitions of Citizens  
B. Approve/ Amend Agenda  
Mayor Paschal made a **MOTION**, *“To approve the Agenda as written”*.  
Councilmember Paschal III seconded the motion. All voted in favor and the motion carried.

**Article IV. APPROVAL OF MINUTES**  
A. Town Council Meeting – May 3, 2022  
Mayor Paschal made a **MOTION**, *“The minutes stand approved as written”*.  
Councilmember Daryl Crowder seconded the motion. All voted in favor and the motion carried.

Article V. PUBLIC HEARING(S)

A. Submission/Adoption of Budget Ordinance for Fiscal Year 2022-2023

Mayor Paschal opened the public hearing. There were no questions or comments regarding the Budget Ordinance. Mayor Paschal closed the public hearing.

Mayor Paschal made MOTION, "We adopt the Budget Ordinance for Fiscal Year 2022 - 2023."

Mayor Pro Tem Evelyn Conner and Councilmember Dennis Paschal III seconded the motion. All voted in favor and the motion carried.

(Note: The Budget Ordinance for FY 2022-2023 is herein incorporated and made a part of these minutes.)

**TOWN OF WENTWORTH  
Budget Ordinance  
Fiscal Year 2022-2023**

**BE IT ORDAINED** by the Town Council for the Town of Wentworth, North Carolina:

The following anticipated amounts are hereby appropriated in the General Fund for the operation of the Town of Wentworth and its activities for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

**SECTION 1 – General Fund**

**General Fund Revenues:**

Sales and Use Tax	715,000
Utility Franchise Tax	110,000
Alcoholic Beverage Tax	11,000
Interest on Investments	350
Other Revenue	0
Rent	33,250
From Capital Reserve Fund for Recreation	0
From Fund Balance	0
<b>Total Estimated General Fund Revenues</b>	<b>869,600</b>

**General Fund Expenditures:**

General Government	696,589
Public Health & Safety	94,911
Cultural and Recreational	49,000
Contingency Reserve Appropriation	20,000
Economic Development	1,000
Rockingham County PEG Channel Program	8,100
<b>Total Estimated General Fund Expenditures</b>	<b>869,600</b>

**TOWN OF WENTWORTH  
Budget Ordinance  
Fiscal Year 2022-2023**

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The following anticipated amounts are hereby appropriated in the Capital Reserve Fund for Recreation Grounds/ Facilities for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

**SECTION 2 – Capital Reserve Fund for Recreation Grounds/ Facilities**

**Capital Reserve Fund for Recreation Grounds/ Facilities**

**Revenue:**

Transfer from General Fund	0
Fund Balance Appropriation	0
<b>Total Estimated Capital Reserve Fund for Recreation Grounds/ Facilities Revenues</b>	<b>0</b>

**Capital Reserve Fund for Recreation Grounds/ Facilities**

**Appropriations:**

Transfer to General Fund	0
<b>Total Estimated Capital Reserve Fund For Recreation Grounds/ Facilities Appropriations</b>	<b>0</b>

**TOWN OF WENTWORTH  
Budget Ordinance  
Fiscal Year 2022-2023**

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The following anticipated amounts are hereby appropriated in the Capital Project Fund for the Wentworth Park Project for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

**SECTION 3 - Taxes**

The Town of Wentworth will levy no taxes in Fiscal Year 2022-2023.

**SECTION 4 – Special Authorizations and Restrictions**

- A. The Budget/Finance Officer may not transfer any amounts between Departments, except as approved by the Town Council in the Budget Ordinance as amended.
- B. The Budget/Finance Officer may not make any change to salaries without approval by the Town Council.
- C. The utilization of any contingency appropriation, in any amount, shall be expended only with authorization from the Town Council.

**SECTION 5 – Budget Amendments**

The North Carolina Local Government Budget and Fiscal Control Act allows the Town Council to amend the budget ordinance any time during the fiscal year, so long as it complies with the North Carolina General Statutes (159.8 and 159.13). The Town Council must approve all budget amendments.

**SECTION 6 – Utilization of Budget and Budget Ordinance**

This ordinance and the budget documents shall be the basis for the financial plan of the Town of Wentworth during the Fiscal Year 2022-2023. The Budget Officer shall administer the budget. The accounting system shall establish records that are in consonance with this budget and this ordinance and the appropriate statutes of the State of North Carolina (GS159.26).

**TOWN OF WENTWORTH  
Budget Ordinance  
Fiscal Year 2022-2023**

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**SECTION 7 – Documentation**

Copies of this ordinance will be kept on file at the Town Hall and shall be furnished to the Town Clerk and the Town Council to provide direction in the collection of revenues and disbursement of funds for the Town of Wentworth.

Adopted this 7<sup>th</sup> day of June, 2022.

\_\_\_\_\_  
**R. Dennis Paschal, Jr.**  
Mayor

Attest:

\_\_\_\_\_  
**Yvonne Russell, NCCMC**  
Town Clerk / Budget-Finance Officer

**Article VI. OLD BUSINESS**

There was no old business.

**Article VII. NEW BUSINESS**

**A. Discussion of Debris Removal from F1 Tornado on May 6, 2022**

**Yvonne Russell, Town Clerk/Finance Officer** informed Council that the Town of Wentworth qualifies to request assistance from the State for removal of debris left from the F1 tornado that touched down in Wentworth on May 6, 2022. Ms. Russell and Mayor Paschal recently participated in a virtual meeting with Rockingham County Emergency Management and NC Emergency Management officials to discuss the damage assessment and cost estimate made by disaster recovery company, SDR.

**Ms. Russell** said the Town would hire the company to remove the debris, and the State would reimburse the Town 75% of the cost of removing the debris. She asked Jason Brooks of Rockingham County Emergency Management to elaborate.

**Mr. Brooks** replied, “If the Town chooses to go forward, like she said, it is a 75/25 shared cost. The State would pay 75%, the Town 25%. The company that came and gave all the estimates, they would directly bill the County for their parts, so all the debris would still be picked up. Wentworth Street, Salem Church Road, Stokes Road, all that being in the County, they would direct bill the County for that. The County does not qualify for this type of assistance. The way they look at the qualification is you have to be able to show that you would spend at least 1% of your annual budget. With the estimate from them, it was more than 1% of the Town of Wentworth’s budget and that qualifies for the assistance.” He added, “Unfortunately it is well below 1% of the County’s.”

**Ms. Russell** said she previously sent a letter requesting assistance to the NC Emergency Management Department with the original quote for debris removal that included the County areas. She explained that after meeting with NC Emergency Management Officials again, she was informed that only the estimate for areas inside the town limits of Wentworth should be included in the request since the County does not qualify for assistance and would be billed separately. Ms. Russell said she will need to send an amendment to the letter with the estimate for Wentworth debris only, and an estimate for chipping fees which were not included in the original estimate from SDR. She asked Mr. Brooks to explain the chipping fees.

**Mr. Brooks** explained, “Their estimate did not include tipping fees. The landfill will be a temporary storage site for the material. That material has to be ground up, so that’s what they are calling a “chipping fee”. According to the landfill, it cannot be left on site so it will have to be hauled away from that site.” He added, “SDR will have to give another estimate on whether they’ll be the ones that will do the grinding process and if they’re going to be the ones to haul it off. All of that would still fall under the 75/25 coverage, so whatever the final figure comes out to be, if it came out to be that \$260,000, it would still be a 75/25, but it would only be for what is in the Town of Wentworth.”

**Mayor Paschal** asked, “When they haul it off is there a chance that they’ll haul it somewhere there is a chance of more tipping fees?”

**Mr. Brooks** replied, “It should not be. I’ve never dealt with one where they had to haul it once they ground it up and converted it to mulch. When we did this before the State hauled it, and there were alternate sites they carried it to, but it was not ground up and removed from that site. The other was the City of Eden when they were hit by a tornado. They had a storage facility on City property. When they ground it up, they used it as mulch for the City properties. I still don’t really know if we cannot reach out to them and see if that cannot be an avenue instead of having to pay to have it hauled. Maybe offer it to the other cities to use as mulch. It would depend on what the landfill’s regulation is on that. Can they give it away or does it have to be removed.”

**Mayor Paschal** said, “We’ll get an updated cost on the tipping fees and chipping.”

**Ms. Russell** said, “I just need to know if Council wants to proceed with getting the assistance and getting that company to pick up the debris that’s going to be pushed to the road.”

**Mayor Paschal** mentioned publishing a Public Service Announcement to let citizens know when the debris removal will take place.

**Mayor Paschal** referenced the estimate of \$260,000, and asked what would be 25% of that.

**Ms. Russell** replied, “\$65,000.00.”

**Mayor Paschal** said, “We’ve got that in the general fund plus we’ve got some extra from grant money.”

**Mayor Paschal** made a **MOTION**, *“To move ahead with having Yvonne submit the application for the grant to fund the part of cleaning up the debris on the roadside in the Town of Wentworth.”*

**Councilmember Daryl Crowder** seconded the motion. All voted in favor and the motion carried.

**Article VII. NEW BUSINESS**

**B. Consideration of Appointment to the Wentworth Planning Board & Board of Adjustment**

**1. Venus Carter - 631 Camp Dan Valley Road**

**Mayor Paschal** made a **MOTION**, *“We appoint Venus Carter to the Wentworth Planning Board and Board of Adjustment.”*

**Mayor Pro Tem Conner** seconded the motion. All voted in favor and the motion carried.

**Article VII. NEW BUSINESS**

**C. Consideration of Job Description for the Position of Deputy Clerk/ Accounting Clerk**

**Councilmember Paschal III** made a **MOTION**, *“We approve the job description for the position of Accounting Clerk / Deputy Clerk with a salary range of \$30,000.00 - \$40,000.00 plus benefits.”*

**Mayor Paschal** seconded the motion. All voted in favor and the motion carried.

(Note: The Job Description for the Position of Deputy Clerk/ Accounting Clerk.)

**TOWN OF WENTWORTH  
P.O. BOX 159  
WENTWORTH, NC 27375**

**J O B   D E S C R I P T I O N  
F O R  
A C C O U N T I N G   C L E R K**

**I.      General Statement -- Position of Accounting Clerk**

This is para-professional level accounting work in an agency or institution. Work requires accounting knowledge and skill, office technology skills and internal and external customer service excellence skills. The employee must provide accurate accounts payable and disbursement processing services for General Accounting invoices. The employee assists the Budget-Finance Officer with various fiscal report preparation and data compilation, and must exercise judgment in completing assigned tasks and tact and courtesy in frequent contact with employees, Town Council, and the general public. Work is performed under regular supervision and is evaluated for providing accurate and timely information and service orientation.

**II.     Minimum Education and Experience**

As a minimum, must be a high school graduate, supplemented by accounting and/or business administration courses, or an equivalent combination of experience and training.

**III.    Physical Capabilities and/or Requirements**

**The Accounting Clerk:**

1. Must maintain a valid driver's license and have access to (own) a motor vehicle for work related travel, and;
2. Must have visual acuity to read legal and other documents, operate a computer and other office machines and prepare data, statistics and other written documents, and;
3. Must be able to lift objects up to forty pounds on occasion and perform routine sedentary office work as well as ambulatory activities, and;
4. Must be able to physically perform the basic life operational functions of hearing, talking and manual dexterity.



**Position or Title:     Accounting Clerk**

**IV.    Needed Knowledge, Skills and Abilities**

1. A working knowledge of certain North Carolina General Statutes.
2. Knowledge of standard and approved practices and procedures employed in processing and safeguarding of municipal records and documents.
3. Ability to work with a variety of detailed matters (work functions) and to organize (prioritize) work into logical sequences and procedures.
4. Ability to handle confidential information (documents and verbal) appropriately (judiciously).
5. Ability to establish and maintain effective working relationships with elected and appointed officials, professional persons (groups) and the general public.
6. Working knowledge of office or work unit procedures, methods and practices.
7. Working knowledge of and ability to use correct grammar, vocabulary, and office terminology to compose and/or proofread correspondence, reports and other materials.
8. Working knowledge of accounting procedures, mathematics and their application in the work environment.
9. Ability to learn and independently apply laws and departmental rules and regulations covering programs and services.
10. Ability to review and process information to determine conclusions, actions or compliance with applicable laws, rules or regulations.
11. Ability to apply a variety of work-related formulas or mathematical calculations.
12. Ability to record, compile, summarize and perform basic analysis of data.
13. Ability to independently work with people with courtesy and tact in performing public contact duties that may be sensitive in nature.

**V.     Specific Duties, Functions, and Tasks**

1. Has the authority to countersign all checks or drafts issued.
2. Processes payments for direct and /or matching invoices to vendors, verifies payments, maintains payment files, consults with vendors and staff regarding accounts, obtains W-9s and issues 1099s; prints checks, obtains signatures and mails checks; reconciles payment data and troubleshoots problems with payments and accounts.
3. Assists the Budget-Finance Officer, for all checks and drafts disbursing money, that the funds have been appropriated in the budget for the intended purpose, that the funds are available and that the budget appropriation will not be exceeded.
4. Assists customers with questions, complaints and service requests; takes payments and enters into data base.
5. Assists the Budget-Finance Officer with a variety of fiscal records preparation and data compilation including grant accounting and budget preparation.



**VI. Additional Job Duties**

1. Fills in for absent staff and/or backs up staff as needed.
2. Performs related duties as required.

**VII. Special Conditions or Considerations**

1. Be receptive and/or willing to attend Council-approved classes offered by the Institute of Government (UNC-CH), the North Carolina Finance Officers Association, the North Carolina Municipal Clerks' Association, the North Carolina League of Municipalities, and others, for the purpose of enhancing knowledge and performance of one's position and responsibilities.

**NOTE:** It is intended that this job description be subject to amendment by deletion, addition, and/or revision, in time, as the number of employees increase, job functions or tasks change, the work load decreases or increases and/or the nature of the position of the Accounting Clerk changes from what it is as of this writing.

**Approved by Council, this the 7<sup>th</sup> day of June, 2022.**

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**Dennis Paschal, Mayor**

**Attest:**

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**Yvonne Russell, Town Clerk**

TOWN OF WENTWORTH  
P.O. BOX 159  
WENTWORTH, NC 27375

**J O B   D E S C R I P T I O N  
F O R  
D E P U T Y   ( T O W N )   C L E R K**

**Position or Title:** Deputy (Town) Clerk

**I. General Statement – Position of Deputy (Town) Clerk**

North Carolina General Statutes (§160A-172.) allow the Town Council to “provide for a deputy city clerk who shall have full authority to exercise and perform any of the powers and duties of the city clerk that may be specified by the council.”

The position of Deputy (Town) Clerk is a quasi-public position or “public office” within the meaning of Article VI, Section 7, of the North Carolina Constitution and is not strictly a *nine-to-five* job. Therefore, said Deputy (Town) Clerk is expected to take (should take) an Oath of Office before assuming the duties of her position.

The Deputy (Town) Clerk serves at the pleasure of the Mayor and Town Council, performing professional level management and hands-on clerical work in the origination and maintenance of the official municipal records and documents of the Town. Considerable tact, courtesy and discretion are required in the frequent and varied contacts with the public. The work is performed in accordance with North Carolina General Statutes, municipal ordinances, standard office procedures and is reviewed by the Council and the Town Administrator, through observation, conferences, deadlines, and compliance with legal and statutory requirements.

**II. Desirable Experience and Training**

Graduation from college with courses in public administration, business, or related field, and experience in a variety of governmental positions. As a minimum, must have a high school diploma, supplemented by business courses or an equivalent combination of experience and training.

**III. Physical Capabilities and/or Requirements**

**The Deputy (Town) Clerk:**

1. Must maintain a valid driver’s license and have access to (own) a motor vehicle for work-related travel, and;

**Position or Title: Deputy (Town) Clerk**

**III. Physical Capabilities and/or Requirements...(Continued)**

**The Deputy Town Clerk:**

2. Must possess visual acuity to do extensive reading, operate a typewriter, computer, and other office machines, and prepare data, statistics and other written documents, and;
3. Must be able to lift objects up to forty (40) pounds on occasion, and perform routine sedentary office work as well as ambulatory activities, and;
4. Must be able to physically perform the basic life operational functions of hearing, talking, and manual dexterity.

**IV. Needed Knowledge, Skills and Abilities**

1. A working knowledge of the North Carolina General Statutes.
2. Thorough knowledge of the Town's Charter, governmental organization and operation, and the requirements (Rules of Procedure) for Town Council's actions and procedures.
3. General knowledge of office management and administrative practices and procedures.
4. Knowledge of standard and approved practices and procedures employed in the processing, safeguarding, and utilization of official municipal records and documents.
5. Considerable knowledge of the principles of correct grammar, spelling, and composition, and use of same.
6. Ability to exercise sound judgment in making decisions in conformance with laws, regulations, and policies, and to perform duties with only minimal supervision.
7. Ability to communicate effectively in oral and written form.
8. Ability to take notes of the proceedings of all official meetings and to prepare accurate minutes reflecting accurately the actions taken.
9. Ability to work with a variety of detailed matters (work functions) and to organize work (prioritize) into logical sequences and procedures.
10. Ability to handle confidential information (documents and verbal) appropriately (judiciously).
11. Ability to establish and maintain effective working relationships with elected and appointed officials, community groups, employees, and the general public.

**Position or Title: Deputy (Town) Clerk**

**V. Specific Duties, Functions, and Tasks (As Required)**

**As backup / assistant to the Town Clerk, the Deputy Town Clerk must, when necessary or as required, be able to perform the following:**

1. Keep a record of all incoming mail, its routing, and disposition.
2. Keep a record of all outgoing mail (correspondence, reports, documents, etc.)
3. Assist in the preparation of **agendas** for all Town Council meetings.
4. Attend all official public meetings (regular, special, emergency) of the Town Council and prepare accurate written minutes of said meetings for approval by Council and the authentication of said minutes, as needed.
5. Draft (compose, prepare) and process, with legal counsel assistance as needed, all resolutions, ordinances, contracts, agreements and proclamations as directed and/or needed by Town Council.
6. Serve as custodian of all public records of the Town including ordinances, resolutions, bonds, contracts, agreements and proclamations as directed and/or needed by Town Council.
7. Is the custodian of the Town Seal (Stamp) and countersigns official documents.
8. Prepare all public notices and posts and/or has same published, as is required by law.
9. Provide proper notice to public and Council members of all special and emergency meetings and the purpose for which said meetings are called, as required in GS143-318.12 and GS 160A-71.
10. Maintain the Town Hall office and meeting room and prepares same for the meetings of Town Council and other public meetings.
11. Administer the oath of office to newly elected officials and any appointed officials or employees for whom an oath of office is required. Said written, particular, oaths, are signed by each person taking an oath, and said oaths become permanent records.
12. If Town Attorney or Town Clerk is not available to do so, the Deputy (Town) Clerk will conduct the preliminaries of the organizational meeting after an election; i.e., conduct the voting for new mayor and mayor pro tem, and administer the oaths to said newly elected officials.
13. Provide for and conduct voting where secret and/or written ballots are allowed and used; i.e., Election of Mayor, Mayor Pro Tem, or in other matters where peer influence in voting is not desirable. Said secret and/or written votes are then made public after the meeting is concluded.

**Position or Title: Deputy (Town) Clerk**

14. With benefit of legal counsel, advises Council as to when closed sessions are authorized and must be aware of laws governing said closed sessions and procedures (motions, etc.) for authorizing said closed sessions.
15. Keep minutes of all closed sessions. Said minutes need not be published (made available to public) until such time as confidentiality of purpose is no longer required.
16. Maintains a map of the corporate limits of the Town and records any changes in the Town boundaries (any annexed areas, etc.) in the Rockingham County Register of Deeds office.
17. Provide access to all public records (those required by law) at reasonable times, and supplies upon request and for a fee, certified copies of said public records as specified in GS 132-6.
18. Prepare and keep permanent Minute and Ordinance books and makes same available for public inspection during standard office hours. Also, keeps a copy of Town Charter and all amendments thereto, on file.
19. Handle complaints from citizens and/or refer same to the appropriate authority.
20. Alert and/or advise Mayor, and/or Council, Town Clerk and Town Administrator of any and all emergency matters.
21. Prepare and/or edit press releases and release information to media on selected topics and issues when requested.
22. May be asked to serve as Deputy Clerk to the Town of Wentworth Planning Board, attending meetings, taking minutes, and maintaining records of Planning and Zoning requests as acted upon by the Board.
23. Performs any other related duties as may be required and/or as Town Council, Town Clerk, or Town Administrator may assign.

**VI. Special Conditions or Considerations**

1. Be receptive and/or willing to attend Council-approved classes offered by the Institute of Government (UNC-CH), the North Carolina Finance Officers Association, the North Carolina Municipal Clerks' Association, the North Carolina League of Municipalities, and others, for the purpose of enhancing knowledge and performance of one's position and responsibilities.
2. Attend meetings and/or conferences as the Town's representative when asked, and report to (advise) the governing body of any information (changes) affecting governmental operations.
3. Assist (volunteer to help) with community (non-political) activities.

**Position or Title: Deputy (Town) Clerk**

**NOTE:** It is intended that this job description be subject to amendment by deletion, addition, and/or revision, in time, as the number of employees increase, job functions or tasks change, the work load decreases or increases and/or the nature of the position of Deputy (Town) Clerk changes from what it is as of this writing.

Approved by Council, this the \_\_\_\_ day of \_\_\_\_\_, 2003.

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**Dennis Paschal, Mayor**

**Attest:**

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**Brenda Ward, Town Clerk**



Article VII. **NEW BUSINESS**

**D. Annual Employee Evaluation – Yvonne Russell, Town Clerk/Budget-Finance Officer**

Mayor Paschal reviewed the Personnel Committee’s recommendation.

Mayor Paschal made a **MOTION**, “We approve a 3.2% Merit increase in Ms. Russell’s annual salary, retroactive to her anniversary date of September 16, 2021.”

Mayor Pro Tem Conner seconded the motion. All voted in favor and the motion carried.

(Note: The Personnel Committee Memorandum regarding the employee performance evaluation for the Town Clerk/ Budget-Finance Officer is herein incorporated and made a part of these minutes.)

# Memorandum

**FROM THE MAYOR  
TOWN OF WENTWORTH**

**To:** Wentworth Town Council  
**From:** Personnel Committee  
**Date:** June 2, 2022  
**Re:** Employee Performance Evaluation for  
Town Clerk/ Budget-Finance Officer

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The annual performance evaluation for **Yvonne Russell, Town Clerk/ Budget-Finance Officer** has been completed. On the basis of the professional criteria evaluated, the employee received a rating of excellent in all major areas. Mrs. Russell’s evaluation is available for inspection by Town Council members at Town Hall.

Based on the recent annual performance evaluation for Mrs. Russell, the Personnel Committee is recommending a **3.2% merit increase** in her annual salary, *retroactive to her anniversary date of September, 16, 2021*. A 3.2% merit increase is included in the current 2021-2022 Fiscal Year Budget.

**Article VII. NEW BUSINESS**

**E. Consideration of Audit Contract for Fiscal Year Ending June 30, 2022**

**Yvonne Russell, Town Clerk & Finance Officer**, reviewed the annual audit contract. The contract with Rouse, Rouse, Rouse, & Gardner is for the total amount of \$11,750.00.

**Mayor Paschal** made a **MOTION**, *“We approve the audit contract for Fiscal Year Ending June 30, 2022.”*

**Mayor Pro Tem Conner** seconded the motion. All voted in favor and the motion carried.

**Article VII. NEW BUSINESS**

**F. Wentworth Park**

**1. Consideration of Amendment to Farmers Market Rules & Regulations – Start Date**

**Mayor Paschal** made a **MOTION**, *“We amend the Farmers Market Rules and Regulations to have a market start date of May 1<sup>st</sup>.”*

**Councilmember Paschal III** seconded the motion. All voted in favor and the motion carried.

**2. Discussion of Vending Machines at Wentworth Park**

Town Council discussed the benefits of having vending machines at the Park, and asked Ms. Russell to investigate the possibility of putting a beverage vending machine near the picnic shelter.

**3. Discussion of Automated Gates at Park Entrance and Exit**

**Ms. Russell** reported a quote for automating the existing gates at the Park to open at dawn and close at dusk. The quote from Asheboro Doors for an automated swing gate operator for each of the entrance and exit gates at the Park is \$12,229.56. Ms. Russell noted that there are enough funds left in Capital Outlay to cover the cost since the gym repairs have not taken up the \$50,000 that was budgeted for FY 21-22.

**Mayor Paschal** made a **MOTION**, *“We get Asheboro Doors to install automated gates at the Wentworth Park entrance and exit.”*

**Mayor Pro Tem Conner** seconded the motion. All voted in favor and the motion carried.

**4. Consideration of Purchasing a Golf Car with Cargo Bed**

**Ms. Russell** reviewed quotes from Brad’s Golf Cars located in Belews Lake, NC. The first quote was \$6,600.00 for a used 2018 Club Car Precedent with new batteries, small rear cargo bed, short top, fold-down windshield and battery charger. The second quote was \$15,000.00 for a new Club Car Carry All with everything the used 2018 car has but with a much larger cargo bed.

**Councilmember Cheryl Moore** asked Ms. Russell if she felt the first car quoted would be sufficient. Ms. Russell said it would probably be sufficient for what she needed to do at the park, but maybe not for some of the heavier maintenance work Mayor Paschal would do on the walking trail.

**Mayor Paschal** explained that he plans to get up some of the fallen branches and trees, and cut down some small trees that are leaning over the trail. A larger cargo area would be helpful to haul the wood out after it was cut. Mayor Paschal said it could also be used for outdoor and lawn maintenance at the Wentworth Consolidated School.

**Councilmember Moore** said, “Well if you’re going to get one it’s going to last a long time so you might as well get a good one.”

**Councilmember Moore** asked, “Would that come out of that \$50,000.00?”

**Ms. Russell** said, “If you want to get it now, yes.”

**Councilmember Paschal** asked where the golf car would be stored.

**Ms. Russell** suggested the covered patio at Town Hall.

**Mayor Paschal** made a **MOTION**, “*We have Yvonne check into purchasing a golf car or side by side with a cargo bed and non-aggressive tires in a price range up to \$16,000.*”

**Mayor Pro Tem Conner** seconded the motion. All voted in favor and the motion carried.

**Article VIII. PUBLIC COMMENTS**

No one signed the speaker register for public comments.

**Article IX. ANNOUNCEMENTS**

**Mayor Paschal** made the following announcements:

- The next regular meeting of the **Wentworth Planning Board** is scheduled for **Tuesday, June 16, 2022, at 7:00 pm** at the Wentworth Town Hall.
- The next regular meeting of the **Wentworth Town Council** is scheduled for **Tuesday, July 12, 2022, at 7:00 pm** at the Wentworth Town Hall.
- The **Wentworth Town Hall** will be **closed Monday, July 4, 2022**, in observance of **Independence Day**.

**Article X. ADJOURN**

**Mayor Paschal** made a **MOTION**, "*We adjourn*".

**Mayor Pro Tem Conner** seconded the motion, and the meeting adjourned.

Respectfully Submitted By:

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Yvonne Russell, NCCMC  
Town Clerk

Approved By:

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Dennis Paschal, Jr.

Mayor