

MINUTES
WENTWORTH TOWN COUNCIL
May 3, 2022
7:00 pm
Wentworth Town Hall
124 Peach Tree Road, Wentworth NC

The Wentworth Town Council held their regularly scheduled monthly meeting at the Wentworth Town Hall, on Tuesday, May 3, 2022 at 7:00pm.

Council Members Present: Mayor Dennis Paschal Jr., Mayor Pro Tem Evelyn Conner, Daryl Crowder, Cheryl Moore, Dennis Paschal III

Council Members Absent:
A quorum was met.

Staff Present: George Murphy Sr., Town Administrator
Yvonne Russell, Town Clerk & Finance Officer

Others Present: Ellis Martin, Attorney, Fox Rothschild LLP – Town of Wentworth
Jason Brooks- Rockingham Co Emergency Management

Article I. CALL TO ORDER
Mayor Dennis Paschal, Jr. called the meeting to order.

Article II. INVOCATION
Mayor Paschal gave the invocation.

Article III. APPROVAL OF TOWN COUNCIL AGENDA
A. Requests and Petitions of Citizens
B. Approve/ Amend Agenda
Mayor Paschal made a **MOTION**, “To approve the Agenda as written”.
Mayor Pro Tem Conner seconded the motion. All voted in favor and the motion carried.

Article IV.

APPROVAL OF MINUTES

A. Town Council Meeting – April 5, 2022

Mayor Paschal made a **MOTION**, *“The minutes stand approved as written”*.

Councilmember Daryl Crowder seconded the motion. All voted in favor and the motion carried.

Article VI.

OLD BUSINESS

There was no old business.

Article V.

PUBLIC HEARING(S)

A. Case W2022-01: Rural Family Occupation Special Use Permit for Construction Business Office

Applicant: Venus and Joseph Carter

Identification: Tax PIN 7986-00-71-7483

Location: 631 Camp Dan Valley Rd, Wentworth

Mayor Paschal opened the public hearing. At this time, Councilmember Dennis Paschal, III was not present; however, there was a quorum of Council present.

Antony Lynn Cochran, Planner noted that the Town Clerk had just made him aware that the Planning Board is supposed to decide whether to approve or deny Special Use Permits. Mr. Cochran said that was his misunderstanding and he would check the Zoning Ordinance. (Note: The Wentworth Planning Board voted to recommend approval at their April 19, 2022 meeting.)

Council proceeded with the public hearing.

Mr. Cochran reviewed the Staff Report. There were no questions.

Mayor Paschal made **MOTION**, *“We approve Case W2022-01: Rural Occupation Special Use Permit for Construction Business Office; Applicant Venus and Joseph Carter; location Tax PIN 7986-00-71-7483, 631 Camp Dan Valley Road.”*

Councilmember Crowder seconded the motion. All voted in favor and the motion carried.

(Note: The Staff Report and Supporting Documents for Case W2022-01 are herein incorporated and made a part of these minutes.)

**WENTWORTH PLANNING AND ZONING
STAFF REPORT: PLANNING BOARD & TOWN COUNCIL
CASE W2022-01: SPECIAL USE PERMIT**



Request: Rural Family Occupation Special Use Permit for Construction Business Office.
Applicant: Venus and Joseph Carter
Identification: The property is denoted by Tax PIN: 7986-00-71-7483
Location: 631 Camp Dan Valley Rd – Wentworth Township

1. Acres and Location of Parcel:

(+/-) 10.01 acres (according to county tax map records) located on Camp Dan Valley Rd approximately 300 feet north of Wentworth Street.

2. Utilities: This parcel is served by public water and individual and septic system.

3. Zoning Classification of Uses of Surrounding Parcels:

This parcel directly abuts others that are primarily zoned Residential Agricultural (RA) and to a lesser extent, Residential Protected (RP) across Camp Dan Valley Rd. Other zoning districts in the neighborhood include Residential Mixed (RM)

4. Land Use Plan:

- a. This parcel is located in the Residential Land Class of the Town of Wentworth Land Use Plan and Future Land Use Map. “This category describes primarily low to medium density residential uses, single family homes in neighborhoods, and uses which support or complement residences.” (p. 51)

5. Previous Zoning History:

1988: This property was zoned Residential Protected (RP).

6. Staff Notes and Analysis:

After reviewing the application, Staff concludes that sufficient information has been provided for the application to be complete and considered by the Planning Board and Town Council.

Staff Findings:

A Rural Family Occupation is allowed in the Residential Agricultural (RA) District with a Special Use Permit.

Staff Recommendation: based on Staff’s analysis and the requirements of the Rural Family Occupation Special Use Permit of the Wentworth Planning & Zoning Ordinances, Staff recommends approval of Case #W2022-01, with the following conditions:

- a. All development shall proceed in accordance with the site plan, including applicant submitted materials. Any changes may require a Site Plan Amendment.
- b. The applicant is responsible for obtaining and complying with all required permits and approvals.
- c. The applicant must follow all of the requirements for the Rural Family Occupation Special Use Permit which are listed in the Town of Wentworth Planning & Zoning Ordinances (p. 7-67).

7. **Approval/Denial:**

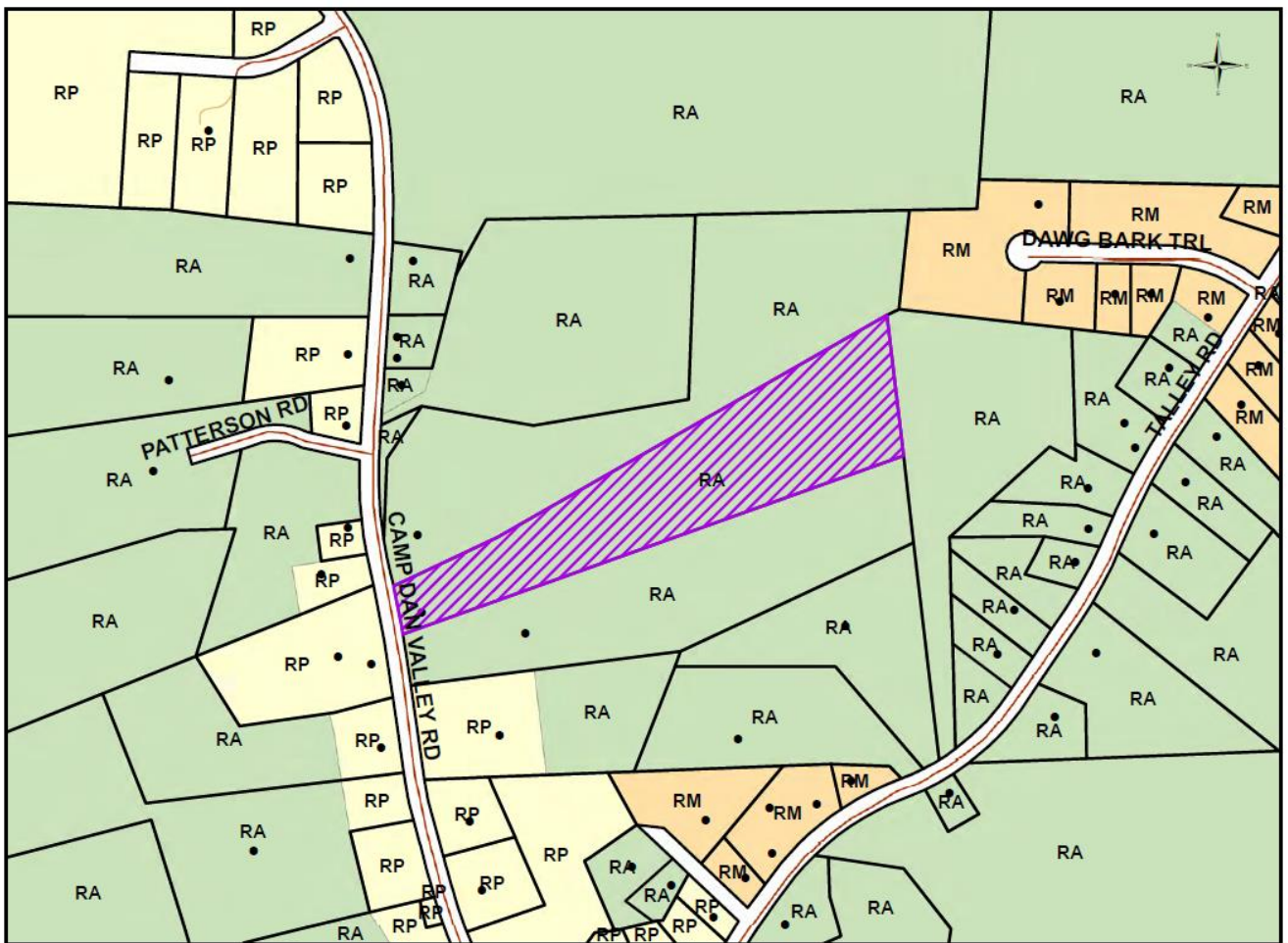
No Special Use Permit shall be granted by the Planning Board unless each of the following findings is made concerning the proposed special use:

- a. The use or development is located, designed, and proposed to be operated so as to maintain or promote the public health, safety, and general welfare;
- b. The use or development complies with all required regulations and standards of this ordinance and with all other applicable regulations;
- c. The use or development is located, designed, and proposed to be operated so as to maintain or enhance the value of contiguous property or that the use or development is a public necessity; and
- d. The use or development conforms with the general plans for the land use and development of the Town of Wentworth as embodied in this chapter and in the *Town of Wentworth Land Use Plan*.

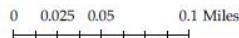
*The Wentworth Planning Board voted unanimously (3-0) to recommend approval of this request at the regularly scheduled meeting April 19, 2022.

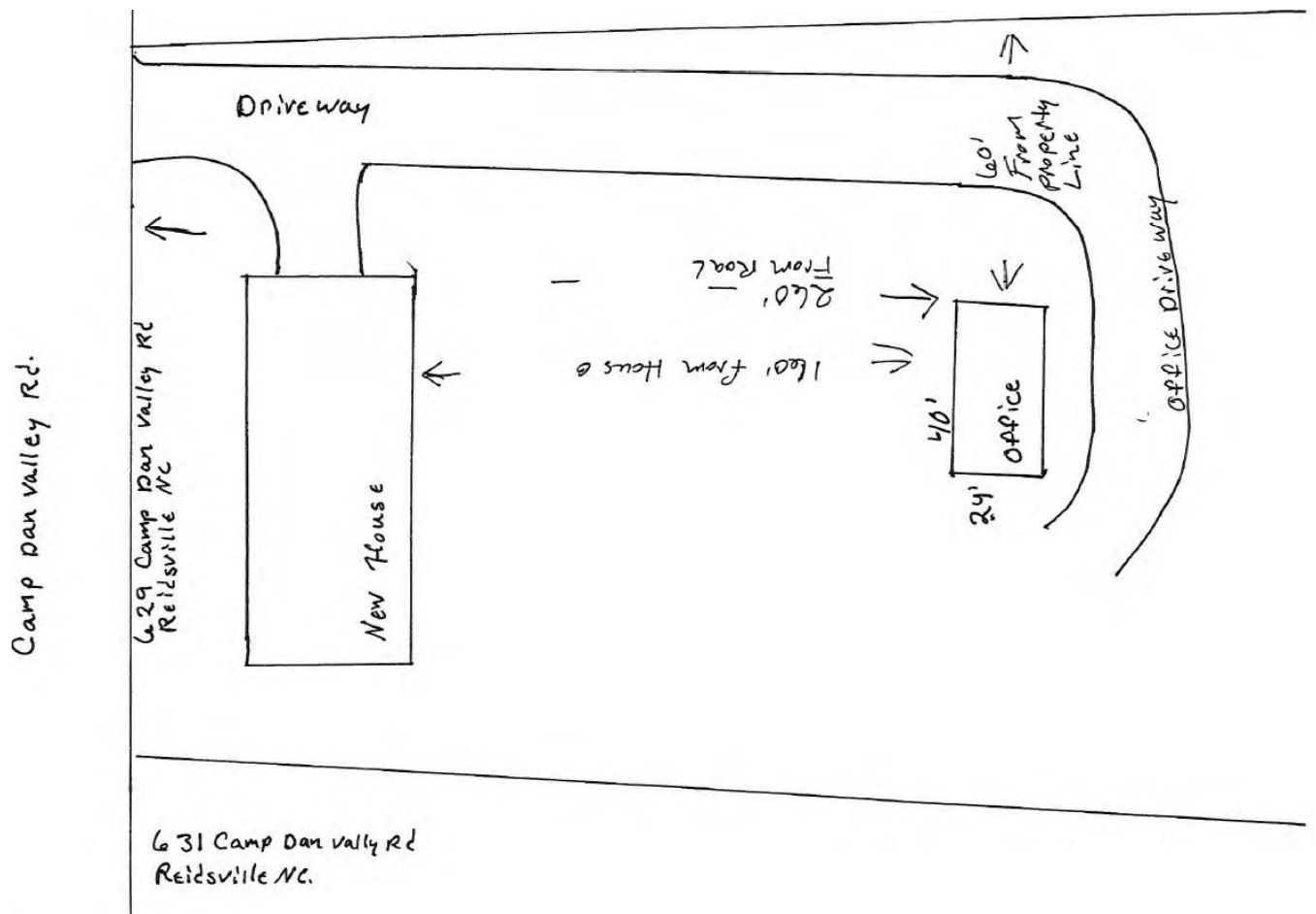
WENTWORTH PLANNING BOARD, APRIL 19 2022. TOWN COUNCIL, MAY 3 2022.

W2022: CARTER SPECIAL USE PERMIT ZONING MAP



ROCKINGHAM COUNTY/WENTWORTH PLANNING: FOR ILLUSTRATION PURPOSES ONLY





We are Joseph and Venus Carter. We are lifelong residents of Rockingham County and have raised our family at 631 Camp Dan Valley Rd since November 2001. In December 2018, Joseph took the leap and started his first business as a sole proprietor. Just a year later restructured to a corporation. Our company, Main Stream Earthwork, Inc. is a grading and excavation company that specializes in Stream Restoration, Wetland Creation and Civil Engineering work. Generally, we return a stream's ecosystem structure and function to a state that is more reflective of its pre-disturbance form. We have maintained a home office up to this point but see that we are in need of more space. We are currently constructing a new home on the adjacent 10 acre tract (629 Camp Dan Valley Rd). The office would be located behind the new home and look similar to the home as to blend in. It is our desire to keep our offices here in the Town of Wentworth.

Thank you for your consideration.

Joseph and Venus Carter

Article V.

PUBLIC HEARING(S)

B. Case W2022-02: A Request for Rezoning from Residential Protected (RP) to Residential Agricultural (RA)

Applicant: Robert Davila

Identification: Tax PIN: 7987-00-61-4622

Location: 144 Dee Dees Drive (off Ashley Loop Road), Wentworth

Mayor Paschal opened the public hearing. At this time, Councilmember Paschal was not present; however, there was a quorum of Council present.

Mr. Cochran reviewed the Staff Report. He noted the Wentworth Planning Board voted unanimously to recommend approval to the Town Council.

Mayor Paschal made a **MOTION**, *"We approve Case W2022-02, a request for rezoning from Residential Protected to Residential Agricultural. The Town Council has reviewed Case W2022-02 and adopts the following statements as required by NCGS 160D:*

1. *After considering Town of Wentworth adopted comprehensive plans, the Town Council **approves Case W2022-02**. This action is consistent with the adopted Town of Wentworth Land Use Plan. This zoning amendment is supported by the intent and descriptions of the **Residential Land Class**.*
 - A. *The permitted uses in the **Residential Agricultural** district are compatible with the character of existing developments on adjacent parcels and in the neighborhood; and*
 - B. *The proposed rezoning conforms to the guidelines and goals of the Town of Wentworth Land Use Plan **Residential Land Class** and future land use map.*
2. *The Board considers its action in adopting the proposed zoning amendment to be reasonable because:*
 - A. *The size of the parcel is appropriate for the **Residential Agricultural** District;*
 - B. *The proposed uses allowed in the district are appropriate for the land, considering its effect upon the landowners, neighbors and community;*
 - C. *The subject property abuts others that are currently zoned **Residential Agricultural and Residential Protected**. Nearby parcels are zoned for a mix of residential and agricultural uses. The **Residential Agricultural** rezoning is conforms with the zoning characteristics of the area.*
3. *On balance the following factors: (1) the size of the tract in question, (2) the compatibility of the zoning action with the comprehensive plan, (3) the benefits and detriments resulting from the zoning action for the owner of the newly permitted property, the neighbors, and the surrounding community, and (4) the relationship between the envisioned permitted uses and the uses currently present in adjacent tracts weigh in favor of approving the proposed zoning amendment."*

Mayor Pro Tem Conner seconded the motion. All voted in favor and the motion carried. (Note: The Staff Report and supporting documents for Case 2022-02 are herein incorporated and made a part of these minutes.)

**TOWN OF WENTWORTH PLANNING & ZONING
STAFF REPORT: PLANNING BOARD & TOWN COUNCIL
CASE W2022-02: ZONING MAP AMENDMENT (REZONING)**



Request: A request for a **Rezoning from Residential Protected (RP) to Residential Agricultural (RA)**.
Applicant: Robert Davila
Identification: The property is denoted by Tax PIN: 7987-00-61-4622
Location: 144 Dee Dees Dr (Off Ashley Loop) – Wentworth Township

1. Acreage and Location of Parcel:

A portion of (+/-) 1.71 acres (according to the Rockingham County Tax Map) located on Dee Dees Dr, a private road served by Ashley Loop, within the town limits of Wentworth, approximately three-fifths (3/5) of a mile north of the Ashley Loop/Berrymore Rd intersection.

2. Utilities: This parcel is served by Dan River public water and individual septic system wastewater disposal.

3. Zoning Classification of Uses of Surrounding Parcels:

This parcel directly abuts others that are zoned Residential Protected (RP) and Residential Agricultural (RA). The front 400 feet of this parcel (abutting Ashley Loop) is located within the Town of Wentworth and is zoned Residential Protected (RP).

4. Environmental

- a. This property is located within the protected area of the Dan River WS IV Drinking Water Watershed.
- b. The rear property line of this parcel borders a small USGS delineated tributary that supplies Roach Creek. No portion of this property is located in a designated floodplain.

4. Land Use Plan:

- a. This parcel is located in the Residential Land Class of the Town of Wentworth Land Use Plan and Future Land Use Map. "This category describes primarily low to medium density residential uses, single family homes in neighborhoods, and uses which support or complement residences." (p. 51)

5. Previous Zoning History:

1988: This property was zoned Residential Protected (RP).

6. Staff Notes and Analysis:

The following factors were considered by the staff before making a recommendation:

- a. *The size of the tract in question* A portion of (+/-) 1.71 acres. The total lot exceeds the minimum lot size of 25,000 square feet for development of a residential parcel in the Residential Agricultural (RA) district with access to public water & private septic. This lot size is comparable to others in the area.
- b. *The compatibility of the zoning action with the comprehensive plan.* This zoning request is supported by *Wentworth Land Use Plan* and future land use map in the Residential Land Class.
- c. *The benefits and detriments resulting from the zoning action for the owner of the Rezoning, the neighbors, and the surrounding community.* This rezoning request will allow all uses in the Residential Agricultural (RA) district, which would have or allow impacts matching those of other parcels in the area.
- d. *The relationship between the uses envisioned under the rezoning and the uses currently present in adjacent tracts.* The uses allowed in the Residential Agricultural (RA) district are harmonious with uses currently in place in the area. Surrounding parcels feature mixed residential uses, including site-built and manufactured homes, along with agricultural uses to a lesser extent.

7. Staff Recommendations:

After reviewing the application, Staff concludes that sufficient information has been provided for the Planning Board and Town Council to consider the request. As a whole, this zoning amendment is in keeping with the intent and descriptions of the Residential Land Class of the *Town of Wentworth Land Use Plan* and future land use map.

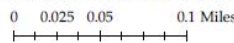
Based on analysis, Staff recommends approval of Case #W2022-02, a request for a Rezoning from Residential Protected (RP) to Residential Agricultural (RA).

*Note: The Rockingham County Planning Board voted unanimously to recommend approval of this request at the regularly scheduled meeting April 11, 2022. The Wentworth Planning Board voted unanimously to recommend approval of this request at the regularly scheduled meeting April 19, 2022. The Wentworth Town Council will make its final determination during the scheduled May 3, 2022 meeting. The Board of Commissioners is scheduled to review this board's recommendation and make a final determination during the May 16, 2022 meeting.

WENTWORTH PLANNING BOARD, APRIL 19 2022. TOWN COUNCIL, MAY 3 2022.
CASE W2022-02 DAVILA REZONING, RP to RA ZONING MAP



ROCKINGHAM COUNTY/WENTWORTH PLANNING: FOR ILLUSTRATION PURPOSES ONLY



Article W. OLD BUSINESS

There was no Old Business.

Article VII. NEW BUSINESS

A. Proclamations

1. Older Americans Month – May 2022

Mayor Paschal recognized Angela Staab, Ashley Cooper, and Megan O’Neal from the Rockingham County Planning Committee for Older Adults.

Mayor Paschal read the proclamation.

Mayor Paschal made a **MOTION**, “*We approve this Proclamation.*”

Mayor Pro Tem Conner seconded the motion. All voted in favor and the motion carried. (Note: At this time, Councilmember Paschal was not present; however, there was a quorum of Council present.) (Note: The Proclamation for Older Americans Month – May 2022 is herein incorporated and made a part of these minutes.)

**Older Americans Month 2022
PROCLAMATION**

Whereas, Wentworth includes a growing number of older Americans who contribute their strength, wisdom, and experience to our community; and

Whereas, communities benefit when people of all ages, abilities, and backgrounds are welcomed, included, and supported; and

Whereas, The Town of Wentworth recognizes our need to create a community that provides the services and supports older Americans need to thrive and live independently for as long as possible; and

Whereas, **The Town of Wentworth** can work to build an even better community for our older residents by:

- Planning programs that encourage independence.
- Ensuring activities are responsive to individual needs and preferences.
- Increasing access to services that support aging in place.

Now, therefore, we The Town Council of Wentworth do hereby proclaim May 2022 to be Older Americans Month. We urge every resident to recognize the contributions of our older citizens, help to create an inclusive society, and join efforts to support older Americans’ choices about how they age in their communities.

This the 3rd day of May, 2022.

Robert Dennis Paschal Jr.
Mayor

Seal

ATTEST:

Yvonne Russell, NCCM
Town Clerk

Article VII. NEW BUSINESS

A. Proclamations

2. National Day of Prayer – May 5, 2022

Mayor Paschal read the proclamation.

Mayor Paschal made a MOTION, “We adopt this proclamation for the Day of Prayer.”

Mayor Pro Tem Conner seconded the motion. All voted in favor and the motion carried. (Note: At this time, all five Council members were present.)

(Note: The Proclamation for the National Day of Prayer, May 5, 2022, is herein incorporated and made a part of these minutes.)



BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF
WENTWORTH
A PROCLAMATION for a DAY OF PRAYER

WHEREAS: Throughout the history of America, faith has been deeply rooted in the foundation and building up of this great nation. From the early pilgrims to the Continental Congress, to the many Presidents and Governors who have served, we have exalted the Lord; giving Him praise and overflowing with gratitude throughout the generations as He carries us through times of great crisis and celebration, and

WHEREAS: In our city and across America the observance of the National Day of Prayer will be held on Thursday, May 5, 2022, with the theme, “Exalt The Lord Who Has Established Us,” based on the verses in Colossians 2:6-7, “Therefore as you have received Christ Jesus the Lord, so walk in Him, having been firmly rooted and now being built up in Him and established in your faith, just as you were instructed, and overflowing with gratitude.”, and

WHEREAS: A National Day of Prayer has been a part of our heritage since it was declared by the First Continental Congress in 1775 and a Public Law established in the United States Congress in 1952 approved by a Joint Resolution and later amended by Congress and President Reagan with Public Law 100-307 in 1988, affirming that it is essential for us as a nation to pray and directs the President of the United States to set aside and proclaim the first Thursday of May annually as a National Day of Prayer; and

WHEREAS: Leaders and citizens of our nation are afforded the privilege of prayer, we ought to exercise the freedoms we have to gather and pray, to unify hearts, communities, and our country. While we hold dear to our faith, freedoms, and to one another, may we take time to pray for our nation and our neighbors.

NOW, THEREFORE, I, Dennis Paschal Jr., Mayor of the town of Wentworth, do hereby proclaim, May 5th, 2022, as a **DAY OF PRAYER** throughout the town of Wentworth and I commend this observance to all of our citizens.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the Town of Wentworth to be affixed on this 3rd day of May, 2022.

Seal:

Dennis Paschal Jr., Mayor

ATTEST:

Yvonne Russell, Town Clerk

Article VII. NEW BUSINESS

B. Consideration of Hazard Mitigation Plan

Presented By: Jason Brooks, Emergency Management Coordinator

Mr. Brooks explained that the Hazard Mitigation Plan is a regional plan and includes all of the municipalities in Rockingham County. It was originally written in 2015, and the Town of Wentworth adopted it in 2015. Rockingham County updated the Plan in 2020.

Mr. Brooks said, “At that time FEMA did not require the individual municipalities to adopt it, just the County as a whole.” He explained, “Now FEMA has come back and asked if the towns would adopt it, and basically what it does is it allows FEMA to look at your town and say if you’ve been hit by a disaster, you’ve adopted and have a Hazard Mitigation Plan. It allows them to treat funding a little differently than for those that don’t.” He added, “It does not obligate the Town to any type of response to a disaster, or how you would treat a disaster. It is all based on how my office along with FEMA would come in and assist with any type of reimbursements or public assistance for the community or the citizens.”

Mayor Paschal read the Resolution to Adopt the Northern Piedmont Regional Hazard Mitigation Plan.

Mayor Paschal made a **MOTION**, “*We adopt the Resolution to Adopt the Northern Piedmont Hazard Mitigation Plan.*”

Mayor Pro Tem Conner seconded the motion. All voted in favor and the motion carried.

(Note: The Resolution to Adopt the Northern Piedmont Hazard Mitigation Plan is herein incorporated and made a part of these minutes.)

**RESOLUTION TO ADOPT THE
NORTHERN PIEDMONT REGIONAL HAZARD MITIGATION PLAN**

WHEREAS, Town of Wentworth is vulnerable to an array of natural hazards that can cause loss of life and damages to public and private property; and

WHEREAS, the Town of Wentworth desires to seek ways to mitigate situations that may aggravate such circumstances; and

WHEREAS, the development and implementation of a hazard mitigation plan can result in actions that reduce the long-term risk to life and property from natural hazards; and

WHEREAS, it is the intent of the Town of Wentworth to protect its citizens and property from the effects of natural hazards by preparing and maintaining a local hazard mitigation plan; and

WHEREAS, it is also the intent of the Town of Wentworth to fulfill its obligation under North Carolina General Statutes, Chapter 166A: North Carolina Emergency Management Act and Section 322: Mitigation Planning, of the Robert T. Stafford Disaster Relief and Emergency Assistance Act to remain eligible to receive state and federal assistance in the event of a declared disaster affecting the Town of Wentworth; and

WHEREAS, Town of Wentworth, in coordination with Caswell, Davie, Forsyth, Rockingham, Stokes, Surry and Yadkin Counties and the participating municipalities within those Counties has prepared a multi-jurisdictional hazard mitigation plan with input from the appropriate local and state officials;

WHEREAS, the North Carolina Division of Emergency Management and the Federal Emergency Management Agency are reviewing the Northern Piedmont Regional Hazard Mitigation Plan for legislative compliance and will approve the plan pending the completion of local adoption procedures;

NOW, THEREFORE, BE IT RESOLVED that the Town of Wentworth of Rockingham County hereby:

1. Adopts the Northern Piedmont Regional Hazard Mitigation Plan; and
2. Agrees to take such other official action as may be reasonably necessary to carry out the proposed actions of the Plan.

Adopted on May 3rd, 2022.

Dennis Paschal Jr., Mayor

ATTEST:

Yvonne Russell, Town Clerk

Article VII. NEW BUSINESS

C. Consideration of Memorandum of Understanding for Public Emergencies (Code Red)

- Presented by Jason Brooks, Rockingham Co. Emergency Management Coordinator

The Code Red contract amount has increased. This year, the Town of Wentworth's share will be \$694.00.

Mr. Brooks noted that the County requested the renewal date be changed from June to July 1. The County will incur the cost to change the renewal date.

Mayor Paschal made a **MOTION**, "We approve the Memorandum of Agreement for Public Emergencies (Emergency Notification System) (Code Red)."

Mayor Pro Tem Conner seconded the motion. All voted in favor and the motion carried.

(Note: The Memorandum of Agreement for Public Emergencies (Emergency Notification System) (Code Red) is herein incorporated and made a part of these minutes.)

**MEMORANDUM OF AGREEMENT FOR PUBLIC EMERGENCIES
(EMERGENCY NOTIFICATION SYSTEM)
(CODE RED)**

This Memorandum of Agreement is entered into by and between the

Rockingham County Office of Emergency Management
150 Justice Center Drive
Reidsville, North Carolina 27320

and

Town of Wentworth
P.O. Box 159
Wentworth, NC 27375

Rockingham County Office of Emergency Management serves as the lead agency in Rockingham County in the event of a disaster. The use of this system is for making Emergency Notifications to the General Public as well as staff and employees. This system is not limited to the other uses it can be used for such as general notification and the use of the IPAWS System if needed.

EMERGENCY NOTIFICATION SYSTEM (CODE RED)

In the event of the need to use the Emergency Notification System, the county, each municipality and the town of Wentworth will have their own user names and passcodes for the access to the notification system. Each Municipality, the Town of Wentworth, and Rockingham County will have a point of contact for the communications between themselves and the Emergency Notification provider.

Payment for the Notification System

The payment for the notification system will be made by Rockingham County Emergency Management and each municipality and the Town of Wentworth will pay their part based on the following formula:

1. For the year the Municipal Population Estimate provide by the State of North Carolina Office of State Budget and Management Certified Population Estimate will be used.
2. The percentage of the population will reflect the percentage of the payment of the total amount due to Emergency Notification System owner.
3. This price shall not increase unless there is an increase by (CodeRED) per the contract.

Notification Services

- 60 Initiators
- Up to 99,999 Recipients
A deviation above 10% in the number of Recipients shall result in increased pricing
- GIS (Target Recipients by Geographic Location
Rockingham County, North Carolina (“Notification Area”))
- Unlimited Customer Organizations
- Unlimited Contact Groups
- Access to Shared Telephony Port Pool
- Launcher App (iPhone and Android)
- Community Notification Enrollment Page (self-registration)
- One (1) Live Web-Based Remote Trainings
- System Maintenance and Notification Services Upgrades
- Initial Commercial Data Upload
- One (1) Annual Provider-Assisted Database Update for Customer data
- Unlimited Customer-Initiated Database Updates
- CodeRED Weather Warning
- IPAWS Submission App
- Unlimited System Minutes

This agreement shall be reviewed, updated, and signed annually by the Municipalities and Town of Wentworth and the Rockingham County Office of Emergency Management.

The parties to the Agreement hereby agree to any and all provisions as stipulated above.

Dennis Paschal Jr.
Mayor
Town of Wentworth, North Carolina

Date

Jason E. Brooks
Emergency Management Coordinator
Rockingham County Office of Emergency Management

Date

To be attached to the Memorandum of Agreement for Public Emergencies between Town of Wentworth and Rockingham County Office of Emergency Management.

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

Rockingham County Finance Officer

Date

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY.**

John Morris, County Attorney

Article VII. NEW BUSINESS

D. Consideration of FY 2021-2022 Budget Amendment No 3

Yvonne Russell, Town Clerk & Finance Officer, reviewed the amendment to the FY 2021-2022 Budget.

Mayor Paschal made a MOTION, "We approve Budget Amendment No 3 for FY 2021-2022."

Mayor Pro Tem Conner seconded the motion. All voted in favor and the motion carried.

(Note: The Budget Amendment No 3 for FY 2021-2022 and a memo from Ms. Russell and are herein incorporated and made a part of these minutes.)

**TOWN OF WENTWORTH
WENTWORTH, NORTH CAROLINA
BUDGET AMENDMENT NO. 3
FISCAL YEAR JULY 1, 2021 – JUNE 30, 2022**

5/3/22

MEMORANDUM

To: Mayor and Town Council
From: Yvonne Russell, Town Clerk & Budget-Finance Officer
Date: March 1, 2022
RE: Budget Amendment No. 3

The third Budget Amendment for the year reflects an increase in General Fund Revenues and Expenditures. The reason for a significant increase in Revenues is due to an unexpected increase in Sales & Use Tax, and a new source in Rent income after completing construction improvements to Town owned property at 202 County Home Road.

The attached Budget Amendment shows an *increase* in General Fund Revenues: Sales & Use Tax in the amount of \$168,000.00, an *increase* in General Fund Revenues: Rent in the amount of \$9,901.00, and a *decrease* in General Fund Revenues: Fund Balance Appropriation of \$50,000.00 bringing the Total Revenues to \$965,850.00.

The attached Budget Amendment shows an *increase* in the following Expenditures:

- *Capital Outlay: Property Improvements* in the amount of \$14,250.00 for costs associated with installing an additional swing set, timber boarder and playground mulch to the Wentworth Park.
- *Other Operating Costs: Miscellaneous Other Operating Costs* in the amount of \$108,571.00.
- *Other Operating Costs: Technology Services: Phone/Internet/TV* in the amount of \$4,700.00 to consolidate all phone, internet, and cable costs into one line item.
- *Other Operating Costs: Town Property: Maintenance/Service* in the amount of \$3,000.00 for costs associated with replenishing gravel on the Wentworth Park driveway.

The attached Budget Amendment shows a *decrease* in Other Operating Costs: Technology Services: Internet in the amount of \$2,600.00 to consolidate all phone, internet, and cable costs into one line item.

Amended Total General Fund Budget Dollars — \$965,850.00

Recommended by:

George T. Murphy Sr, Town Administrator

Yvonne Russell, Clerk & Budget-Finance Officer

Attachment: Details of Budget Amendment No. 3, FY 2021-2022

TOWN OF WENTWORTH
Budget Amendment No. 3
Fiscal Year 2021 - 2022

5/3/22

SECTION 1 – General Fund

| General Fund Revenues: | Budget FY 2021-2022 | Amendment No. 2 | Amendment No. 3 |
|--|------------------------|--------------------|--------------------|
| Sales and Use Tax | 650,000 | No Change | +168,000 |
| Utility Franchise Tax | 110,000 | No Change | No Change |
| Alcoholic Beverage Tax | 11,000 | No Change | No Change |
| Interest on Investments | 350 | No Change | No Change |
| Other Revenue | 0.00 | No Change | No Change |
| Rent | 16,599 | No Change | +9,901 |
| Fund Balance Appropriated | 0.00 | +50,000 | -50,000 |
| Total Estimated General Fund Revenues | 787,949 | 837,949 | 965,850 |

| General Fund Expenditures: | Budget 2021 - 2022 | Amendment No. 2 | Amendment No. 3 |
|--|-----------------------|--------------------|--------------------|
| General Government | 631,796 | 675,381 | 803,282 |
| Public Health & Safety | | | |
| Animal Control | 10,000 | No Change | No Change |
| Law Enforcement | 63,916.00 | No Change | No Change |
| Law Enforcement Equip. | 9,718 | No Change | No Change |
| Misc. Public Health & Safety | 13,913 | No change | No Change |
| Public Health & Safety Total: | 97,547 | No Change | No Change |
| Cultural & Recreational | 34,600 | 44,021 | No Change |
| Contingency Reserve | 20,000.00 | No Change | No Change |
| Economic Development | 1,000.00 | No Change | No change |
| Transfer to Capital Reserve Fund for Recreation Grounds/Facilities | 0 | No Change | No Change |
| Total Estimated General Fund Expenditures | 787,949 | 837,949 | 965,850 |

Approved by Council the 3rd day of May, 2022.

R. Dennis Paschal, Jr.
Mayor

Attest: _____
Yvonne Russell, NCCMC
Town Clerk

TOWN OF WENTWORTH
ANNUAL BUDGET ESTIMATES:
REVENUES - EXPENDITURES
FISCAL YEAR 2020-2021
GENERAL FUND

| REVENUE | | | | |
|---|-------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|
| | Budget 2021 - 2022 | Amendment No 1 2021 - 2022 | Amendment No 2 2021 - 2022 | Amendment No 3 2021 - 2022 |
| INCOME ACCOUNT | | | | |
| Sales and Use Tax | \$650,000.00 | \$650,000.00 | \$650,000.00 | \$818,000.00 |
| Utility Franchise Tax | \$110,000.00 | \$110,000.00 | \$110,000.00 | \$110,000.00 |
| Alcoholic Beverage Tax | \$11,000.00 | \$11,000.00 | \$11,000.00 | \$11,000.00 |
| Sale of Promotional Items | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Interest on Investments | \$350.00 | \$350.00 | \$350.00 | \$350.00 |
| Sale of Town Property | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Other Revenues | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Rent | \$16,599.00 | \$16,599.00 | \$16,599.00 | \$26,500.00 |
| Transfer from Capital Reserve Fund for Recreation Grounds/Facilities | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| | | | | |
| Revenue Subtotal: | \$787,949.00 | \$787,949.00 | \$787,949.00 | \$965,850.00 |
| Fund Balance Appropriation | \$0.00 | \$0.00 | \$50,000.00 | \$0.00 |
| Total Estimated General Fund Revenues | \$787,949.00 | \$787,949.00 | \$837,949.00 | \$965,850.00 |
| Total Estimated General Fund Expenditures | \$787,949.00 | \$787,949.00 | \$837,949.00 | \$965,850.00 |

TOWN OF WENTWORTH
ANNUAL BUDGET ESTIMATES:
REVENUES - EXPENDITURES
FISCAL YEAR 2020-2021
GENERAL FUND

| Object of Expenditures | Budget 2021 - 2022 | Amendment No. 1 2021 - 2022 | Amendment No. 2 2021 - 2022 | Amendment No.3 2021 - 2022 |
|-------------------------------|-----------------------|--------------------------------|--------------------------------|-------------------------------|
| GENERAL GOVERNMENT: | | | | |
| Capital Outlay | | | | |
| Office Furniture/Equipment | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Property Acquisition | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Property Improvements | \$30,000.00 | \$57,000.00 | \$123,000.00 | \$137,250.00 |
| Debt Service | \$93,531.00 | \$93,531.00 | \$93,531.00 | \$93,531.00 |
| Transfer to Capital Proj Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Subtotal: | \$123,531.00 | \$150,531.00 | \$216,531.00 | \$230,781.00 |
| Personnel Costs | | | | |
| Bond Insurance | \$600.00 | \$600.00 | \$600.00 | \$600.00 |
| Disability Insurance | \$2,400.00 | \$2,400.00 | \$2,400.00 | \$2,400.00 |
| Medical Insurance | \$13,500.00 | \$13,500.00 | \$13,500.00 | \$13,500.00 |
| Workman's Comp Insurance | \$2,000.00 | \$2,000.00 | \$2,000.00 | \$2,000.00 |
| Gross Salaries | \$116,100.00 | \$116,100.00 | \$116,100.00 | \$116,100.00 |
| Employer Taxes (FICA) | \$16,100.00 | \$16,100.00 | \$16,100.00 | \$16,100.00 |
| Unemployment Insurance | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Payroll Services | \$3,100.00 | \$3,100.00 | \$3,100.00 | \$3,100.00 |
| Retirement | \$5,727.00 | \$5,727.00 | \$5,727.00 | \$5,727.00 |
| Longevity | \$1,715.00 | \$1,715.00 | \$1,715.00 | \$1,715.00 |
| Subtotal: | \$161,242.00 | \$161,242.00 | \$161,242.00 | \$161,242.00 |
| Travel | | | | |
| Lodging/Meals/Mileage | \$5,000.00 | \$5,000.00 | \$5,000.00 | \$5,000.00 |
| Schools/Conference Fees | \$5,000.00 | \$5,000.00 | \$5,000.00 | \$5,000.00 |
| Subtotal: | \$10,000.00 | \$10,000.00 | \$10,000.00 | \$10,000.00 |
| PAGE 2 -- SUBTOTAL: | \$294,773.00 | \$321,773.00 | \$387,773.00 | \$402,023.00 |

TOWN OF WENTWORTH
ANNUAL BUDGET ESTIMATES:
REVENUES - EXPENDITURES
FISCAL YEAR 2020-2021
GENERAL FUND

| Object of Expenditures | Budget | Amendment No. 1 | Amendment No. 2 | Amendment No. 3 |
|------------------------------|---------------------|---------------------|---------------------|---------------------|
| | 2021-2022 | 2021-2022 | 2021-2022 | 2021-2022 |
| GENERAL GOVERNMENT: | | | | |
| Other Operating Costs | | | | |
| Administration: | | | | |
| Mayor / Council | \$12,000.00 | \$12,000.00 | \$12,000.00 | \$12,000.00 |
| Miscellaneous | \$2,300.00 | \$2,300.00 | \$2,300.00 | \$2,300.00 |
| Advertising | \$1,700.00 | \$1,700.00 | \$1,700.00 | \$1,700.00 |
| Bank Charges | \$50.00 | \$50.00 | \$500.00 | \$500.00 |
| Dues/Membership Fees | \$2,000.00 | \$2,000.00 | \$2,000.00 | \$2,000.00 |
| Equipment Leases/Service | \$3,600.00 | \$3,600.00 | \$3,600.00 | \$3,600.00 |
| Miscellaneous OOC | \$102,339.00 | \$54,628.00 | \$31,763.00 | \$140,334.00 |
| Office: | | | | |
| Office Supplies | \$3,000.00 | \$3,000.00 | \$3,000.00 | \$3,000.00 |
| Postage | \$1,400.00 | \$1,400.00 | \$1,400.00 | \$1,400.00 |
| Professional Services: | | | | |
| Attorney Fees | \$30,000.00 | \$30,000.00 | \$30,000.00 | \$30,000.00 |
| Accounting Audit Fees | \$11,200.00 | \$11,200.00 | \$11,200.00 | \$11,200.00 |
| Board of Elections | \$5,000.00 | \$5,205.00 | \$5,205.00 | \$5,205.00 |
| Other Professional Services | \$250.00 | \$250.00 | \$250.00 | \$250.00 |
| Planning & Zoning | \$55,950.00 | \$55,950.00 | \$55,950.00 | \$55,950.00 |
| Publications | \$400.00 | \$400.00 | \$400.00 | \$400.00 |
| Technology Services: | | | | |
| Computer/ Software Support | \$1,000.00 | \$1,000.00 | \$1,000.00 | \$1,000.00 |
| Internet Service | \$2,620.00 | \$2,620.00 | \$2,620.00 | \$0.00 |
| Phone/Internet/TV Service | \$2,600.00 | \$2,600.00 | \$2,600.00 | \$7,300.00 |
| Website Hosting | \$3,500.00 | \$3,500.00 | \$3,500.00 | \$3,500.00 |
| Town Property | | | | |
| Insurance | \$22,000.00 | \$22,000.00 | \$22,000.00 | \$22,000.00 |
| Maintenance | \$40,720.00 | \$58,220.00 | \$58,220.00 | \$61,220.00 |
| Utilities | \$36,400.00 | \$36,400.00 | \$36,400.00 | \$36,400.00 |
| O.O.C. Subtotal: | \$340,029.00 | \$310,023.00 | \$287,608.00 | \$401,259.00 |
| PAGE 3 -- SUBTOTAL: | \$340,029.00 | \$310,023.00 | \$287,608.00 | \$401,259.00 |

TOWN OF WENTWORTH
ANNUAL BUDGET ESTIMATES:
REVENUES - EXPENDITURES
FISCAL YEAR 2020-2021
GENERAL FUND

| Object of Expenditure | Budget | Amendment No. 1 | Amendment No. 2 | Amendment No. 3 |
|--|---------------------|---------------------|---------------------|---------------------|
| | 2021-2022 | 2021-2022 | 2021-2022 | 2021-2022 |
| General Government Total: | \$634,802.00 | \$631,796.00 | \$675,381.00 | \$803,282.00 |
| PUBLIC SAFETY | | | | |
| Animal Control | \$10,000.00 | \$10,000.00 | \$10,000.00 | \$10,000.00 |
| Law Enforcement | \$63,916.00 | \$63,916.00 | \$63,916.00 | \$63,916.00 |
| Law Enforcement Equipment | \$9,718.00 | \$9,718.00 | \$9,718.00 | \$9,718.00 |
| Miscellaneous | \$13,913.00 | \$13,913.00 | \$13,913.00 | \$13,913.00 |
| <i>ReDirections</i> | \$4,000.00 | \$4,000.00 | \$4,000.00 | \$4,000.00 |
| <i>SADD</i> | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| <i>Fire Department</i> | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| <i>NC Highway Patrol</i> | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| <i>Code Red</i> | \$630.00 | \$630.00 | \$630.00 | \$630.00 |
| <i>Committee of 100 (Food Drive)</i> | \$500.00 | \$500.00 | \$500.00 | \$500.00 |
| <i>CrimeStoppers</i> | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| <i>Project SAFE Rockingham Co</i> | \$783.00 | \$783.00 | \$783.00 | \$783.00 |
| <i>Help Inc: Center Against Violence</i> | \$5,000.00 | \$5,000.00 | \$5,000.00 | \$5,000.00 |
| <i>Rockingham United</i> | \$3,000.00 | \$3,000.00 | \$3,000.00 | \$3,000.00 |
| <i>World Changers</i> | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Subtotal: | \$97,547.00 | \$97,547.00 | \$97,547.00 | \$97,547.00 |
| CULTURAL & RECREATIONAL | | | | |
| Special Events | \$8,000.00 | \$11,006.00 | \$17,421.00 | \$17,421.00 |
| Appearance Committee | \$500.00 | \$500.00 | \$500.00 | \$500.00 |
| Historical Committee | \$500.00 | \$500.00 | \$500.00 | \$500.00 |
| Recreation Committee | \$500.00 | \$500.00 | \$500.00 | \$500.00 |
| Fine Arts Festival Assoc. (FAFA) | \$2,500.00 | \$2,500.00 | \$2,500.00 | \$2,500.00 |
| Friends of Chinqua Penn Trail | \$1,000.00 | \$1,000.00 | \$1,000.00 | \$1,000.00 |
| MARC | \$10,000.00 | \$10,000.00 | \$10,000.00 | \$10,000.00 |
| RCHS Band Boosters | \$2,800.00 | \$2,800.00 | \$2,800.00 | \$2,800.00 |
| RCMS Band | \$2,800.00 | \$2,800.00 | \$2,800.00 | \$2,800.00 |
| RCHS Boosters | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Rockingham Co Arts Council | \$1,000.00 | \$1,000.00 | \$1,000.00 | \$1,000.00 |
| Wentworth PTA Ball Program | \$5,000.00 | \$5,000.00 | \$5,000.00 | \$5,000.00 |
| Other | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Subtotal: | \$34,600.00 | \$37,606.00 | \$44,021.00 | \$44,021.00 |

TOWN OF WENTWORTH
ANNUAL BUDGET ESTIMATES:
REVENUES - EXPENDITURES
FISCAL YEAR 2020-2021

| Object of Expenditure | Budget 2021 - 2022 | Amendment No. 1 2021 - 2022 | Amendment No. 2 2021 - 2022 | Amendment No. 3 2021 - 2022 |
|---|-----------------------|--------------------------------|--------------------------------|--------------------------------|
| CONTINGENCY RESERVE | | | | |
| Subtotal: | \$20,000.00 | \$20,000.00 | \$20,000.00 | \$20,000.00 |
| ECONOMIC DEVELOPMENT | | | | |
| Subtotal: | \$1,000.00 | \$1,000.00 | \$1,000.00 | \$1,000.00 |
| Transfer - CRF for Recreation Grounds/Facilities | | | | |
| Subtotal: | \$21,000.00 | \$21,000.00 | \$21,000.00 | \$21,000.00 |
| TOTAL EXPENDITURES: | \$787,949.00 | \$787,949.00 | \$837,949.00 | \$965,850.00 |

Article VII. NEW BUSINESS

E. Submission of Proposed Budget for Fiscal Year 2022-2023, and Scheduling of Budget Hearing

George Murphy, Town Administrator reviewed the Budget Message for FY2022-2023.

Mayor Paschal announced the proposed budget is available for inspection in the Town Clerk's office and on the Town website.

Mayor Paschal made a **MOTION**, "We set the date for the public hearing at our next meeting which is June 7, 2022."

Mayor Pro Tem Conner seconded the motion. All voted in favor and the motion carried.

Article VIII. PUBLIC COMMENTS

No one signed the speaker register for public comments.

Article IX. ANNOUNCEMENTS

Mayor Paschal made the following announcements:

- The next regular meeting of the **Wentworth Planning Board** is scheduled for **Tuesday, May 17, 2022, at 7:00 pm** at the Wentworth Town Hall.
- The next regular meeting of the **Wentworth Town Council** is scheduled for **Tuesday, June 7, 2022, at 7:00 pm** at the Wentworth Town Hall.
- The **Wentworth Town Hall** will be closed **Monday, May 30, 2022**, in observance of **Memorial Day**.

Article X. CLOSED SESSION

Mayor Paschal made a **MOTION**, *“We move into Closed Session Pursuant to NCGS 143-318.11. (6) Personnel.”*

Mayor Pro Tem Conner seconded the motion. All voted in favor and the Councilmembers moved into closed session. **Mayor Paschal** asked Attorney Ellis Martin and Town Clerk Yvonne Russell to join Council in Closed Session.

Mayor Paschal made a **MOTION**, *“We move into Open Session after a two minute break.”*

Mayor Pro Tem Conner seconded the motion. All voted in favor and Council moved into Open Session after a two minute break.

Mayor Paschal made a **MOTION**, *“The Town of Wentworth Personnel Committee will perform all employee evaluations from now on.”*

Mayor Pro Tem Conner seconded the motion. All voted in favor and the motion carried.

Mayor Paschal made a **MOTION**, *“The Town of Wentworth restructure its Administrative Office to include the following two positions: Town Clerk/ Budget-Finance Officer and Accounting Clerk I/ Deputy Clerk. The position of Town Administrator shall be eliminated, and George Murphy, Sr.’s last day of employment by the Town of Wentworth shall be May 17, 2022. As an exception the Town of Wentworth Employee Handbook, Mr. Murphy shall be paid for accrued but unused vacation time.”*

Councilmember Crowder seconded the motion. The motion carried with a vote of three to two. Mayor Dennis Paschal, Mayor Pro Tem Evelyn Conner, and Councilmember Daryl Crowder voted in favor. Councilmembers Dennis Paschal III and Cheryl Moore were opposed.

Article XI. ADJOURN

Mayor Paschal made a **MOTION**, “*We adjourn*”.

Councilmember Paschal seconded the motion, and the meeting adjourned.

Respectfully Submitted By:

Approved By:

Yvonne Russell, NCCMC
Town Clerk

Dennis Paschal, Jr.
Mayor