

**MINUTES**  
**WENTWORTH TOWN COUNCIL**  
March 1, 2022  
7:00 pm  
Wentworth Town Hall  
124 Peach Tree Road, Wentworth NC

The Wentworth Town Council held their regularly scheduled monthly meeting at the Wentworth Town Hall, on Tuesday, March 1, 2022 at 7:00pm.

**Council Members Present:** Mayor Dennis Paschal Jr., Daryl Crowder, Cheryl Moore, Dennis Paschal III

**Council Members Absent:** Mayor Pro Tem Evelyn Conner  
A quorum was met.

**Staff Present:** George Murphy Sr., Town Administrator  
Yvonne Russell, Town Clerk & Finance Officer

**Others Present:** Ellis Martin, Attorney, Fox Rothschild LLP – Town of Wentworth  
Victor Johnson - Rockingham United  
Bonnie Dickens – ReDirections  
Jeff Bullins – Museum and Archives of Rockingham County  
Hugh Montgomery – Friends of Chinqua Penn Walking Trail  
Lee Templeton – Friends of Chinqua Penn Walking Trail

**Article I. CALL TO ORDER**  
Mayor Dennis Paschal Jr. called the meeting to order.

**Article II. INVOCATION**  
Councilmember Dennis Paschal III gave the invocation.

**Article III. APPROVAL OF TOWN COUNCIL AGENDA**  
A. Requests and Petitions of Citizens  
B. Approve/ Amend Agenda  
Mayor Paschal made a **MOTION**, “We approve the agenda as written”.  
Councilmember Paschal III seconded the motion. All voted in favor and the motion carried.

**Article IV. APPROVAL OF MINUTES**  
A. Town Council Meeting – January 4, 2022  
Mayor Paschal made a **MOTION**, “The minutes be approved as written”.  
Councilmember Cheryl Moore seconded the motion. All voted in favor and the motion carried.

**Article V. OLD BUSINESS**

There was no old business.

**Article VI. NEW BUSINESS**

**A. Funding Requests for FY 2022-2023**

**1. Rockingham United - \$5,000 for Wentworth Mobile Market**

**Victor Johnson, Director of Mobile Marketing**, presented the funding request for Rockingham United. He reported that last year the market for the Wentworth area served 195 families, totaling approximately 24,860 pounds of food. The market served 25 families in January of this year. Funding the market cost approximately \$18,000 per year.

**Mayor Paschal** asked how they are expecting rising costs to impact the market. He expressed his concern for the growing numbers of families in need of food.

**Mr. Johnson** shared Mayor Paschal's concern and said their goal is to serve as many families as they can. He noted their truck is equipped to serve 16 families per market.

**Mr. Johnson** also explained that he is trying to build these markets to be a community resource center. He has invited other organizations like ADTS, Health Department, Sheriff's Department, etc. to participate. He said, "We want these markets to be a one stop place for somebody who maybe has an addiction problem, a housing problem, income issues, or whatever". He added, "We've invited other organizations to come alongside us at the Market so not only do we help them with the food, but we also help them with other needs they may have".

**Mayor Paschal** thanked Mr. Johnson for his work and for the presentation. The Town Council will consider the funding request during their budget work session.

(Note: The funding request submitted by Rockingham United is herein incorporated and made a part of these minutes.)

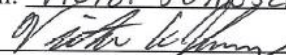


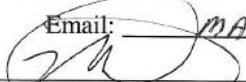
**TOWN OF WENTWORTH**  
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## FUNDING REQUEST APPLICATION

If funding is available and the proposed project/program/service is relevant to the citizens of Wentworth NC, requests will be considered by the Wentworth Town Council during their annual budget work sessions in March and April. The deadline for submittal is February 24<sup>th</sup>.

(PLEASE PRINT OR TYPE)

ORGANIZATION/AGENCY: Rockingham UNITED  
Name and Title of Applicant: Victor Johnson, Director of mobile Market Programs  
Phone: 336-523-0541 Email: Victor.Johnson@Lot2540.com  
Signature of Applicant: CELL-336-343-8226 

Name and Title of Director: MARTIN ROBERTS  
Phone: 336-523-0541 Email: MARTIN.ROBERTS@LOT2540.COM  
Signature of Director: 

Project (proposal) Name: Rockingham UNITED / WENTWORTH mobile MARKET  
Total Cost of Project: \$18,000 per yr. Amount Requested: \$5,000  
Project Start Date: 1/08/22 Project End Date: 12/10/22  
Date Funds Needed: AS AVAILABLE

Has the organization previously received funds from the Town? If so, please explain: YES, Rockingham UNITED RECEIVED A \$3,000 GRANT FROM THE TOWN IN 2021.

Will this be a recurring request (annually)? YES

### INSTRUCTIONS:

1. Attach a description of the goals and objectives of the organization.
2. Attach a description of the project (Identify the intended impact on the community, the specific purpose for which Town funds will be used, and the added value to the citizens of Wentworth that will be provided by your project).
3. Attach a detailed budget for the project. Include other sources and amounts of funding.
4. If your request is granted, you must submit a report upon completion of the project. The report should include information on how the project advanced the organization's mission; how it benefited the citizens of Wentworth, and a detailed list of expenditures made with funds provided by the Town.

Article VI.

NEW BUSINESS

A. Funding Requests for FY 2022-2023

2. ReDirections - \$8,000

Bonnie Dickens, Finance Officer for Redirections, addressed Council. She informed Council that ReDirections staff will be back on site in the upcoming school year to teach the program. Due to Covid-19 restrictions, they were not allowed on school grounds in 2020 and 2021. Ms. Dickens explained that they worked with a Rockingham County High School teacher to administer the program materials to the students.

Mayor Paschal thanked Ms. Dickens and explained Council will consider the request during their budget work session.

(Note: The funding request submitted by ReDirections is herein incorporated and made a part of these minutes.)



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FUNDING REQUEST APPLICATION

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(PLEASE PRINT OR TYPE)

ORGANIZATION/AGENCY: REDIRECTIONS OF ROCKINGHAM COUNTY
Name and Title of Applicant: ALEXZY FERRELL, EX DIR
Phone: 336.342.5237 Email: a.ferrell@bellouth.net
Signature of Applicant: Alexzy Ferrell

Name and Title of Director: ALEXZY FERRELL, EXECUTIVE DIRECTOR
Phone: 336.342.5238 Email: a.ferrell@bellouth.net
Signature of Director: Alexzy Ferrell

Project (proposal) Name: CONFLICT RESOLUTION TRAINING
Total Cost of Project: \$2,000 Amount Requested: \$8,000
Project Start Date: 9/20/2022 Project End Date: 5/20/2022
Date Funds Needed: 9/1/2022

Has the organization previously received funds from the Town? If so, please explain: THE TOWN OF WENTWORTH HAS FUNDED THE CONFLICT RESOLUTION TRAINING PROGRAM AT ROCKINGHAM HIGH SCHOOL SINCE 2003.

Will this be a recurring request (annually)? YES

INSTRUCTIONS:

- 1. Attach a description of the goals and objectives of the organization.
2. Attach a description of the project (Identify the intended impact on the community, the specific purpose for which Town funds will be used, and the added value to the citizens of Wentworth that will be provided by your project).
3. Attach a detailed budget for the project. Include other sources and amounts of funding.
4. If your request is granted, you must submit a report upon completion of the project. The report should include information on how the project advanced the organization's mission; how it benefited the citizens of Wentworth, and a detailed list of expenditures made with funds provided by the Town.

**1. Goals and Objectives of the program:**

The goal of conflict resolution training is to help the community to become healthier, more positive and to have a safer environment by empowering students to manage conflict, transform relationships and enhance the school climate. Program objectives include: developing critical skills or abilities for constructive conflict management; promoting an understanding of conflict; creating a stronger sense of community by bridging differences; and instilling valuable, lifelong skills that prepare students to become productive citizens.

**2. Description of the project:**

All of the ninth grade students at Rockingham High School will take the 4.5 hour course during their health class. The class will be offered during four of the grading periods.

**3. Specific purpose for which the Town funds will be used:**

Town funds will be used to train students in mediation principles and strategies that will enable them to handle various types of conflicts that arise throughout their lives.

***Intended impact on the community:***

These classes train students to be better citizens by teaching them conflict resolution skills that they can use in daily life encounters.

***Identify the added value to the citizens of Wentworth that will be provided by your project.***

In addition to teaching students to deal with conflicts in a nonviolent way, the classes should help reduce discipline problems in the high school, create more respect between students and teachers and help students to learn respect and tolerance for people of different cultures. In addition, as they grow up, they will become adults who solve problems in the community constructively.

**4. Budget for the project:**

This is a 4.5. hour class which is available to all 9<sup>th</sup> grade students. The pandemic took a toll on the number of students who were able to take this course during 2021-22 (220 students); however, in computing costs, based on the number of students in classes in 2019-20, there should be 302 students. Each class meets for 1.5 hours for 3 days.



Town of Wentworth  
Funding Request Application  
Page 3

Administration	\$ 718.50
Office Expenses	1,600.00
Revising materials & Prep Time (\$30x48 hours)	1,440.00
Trainers (\$35 x 78 hrs.)	2,730.00
Printing (24 hrs. x \$30)	720.00
Booklets for 302 students @\$2.00	604.00
Materials for activities	50.00
Mileage (250x \$.55)	<u>137.50</u>
	\$8,000.00

Currently, this project is funded entirely by the town of Wentworth.

To  townhall@townofwentworth.com

CC / BCC

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Final Report on Conflict Resolution Training

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To the Town Council:

Because of restrictions caused by Covid, ReDirections' staff was not allowed to go into Rockingham High School to do the training for the second year in a row. However, Coach Jesse Wall agreed to teach the Conflict Resolution curriculum again this year. We supplied him with all of our materials including: the teacher's manual, booklets for the students, audio visual materials and test papers.

According to Coach Wall, he taught 100 students in the fall and plans to teach 120 students in the spring. He says that plans are to return to normal in 2022-23 school year

Alexey Ferrell  
Executive Director

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ReDirections of Rockingham County  
1311 Freeway Drive  
Reidsville, NC 27320  
T: 336.342.5238  
F: 336.342.3111  
aferrell@bellsouth.net

**Article VI. NEW BUSINESS**

**A. Funding Requests for FY 2022-2023**

**3. Museum & Archives of Rockingham County (MARC) - \$12,000**

**Jeff Bullins** presented the request from MARC. He explained there is a capital component to the request for FY22-23. They are asking Wentworth for \$8,868.00 to help with the costs of roofing and plumbing repairs. The total funds needed to make the repairs is \$100,000.

**Mr. Bullins** explained that MARC is asking all of the municipalities in Rockingham County for funding, and \$8,886.00 is equal to 1% of the amount of funds the Town of Wentworth has been allocated from the American Rescue Plan Act, which was based on population size.

The remaining \$3,332.00 of the funding request is for programming and operating costs.

**Mayor Paschal** thanked Mr. Bullins and explained Council will consider the request during their budget work session.

(Note: The funding request submitted by MARC is herein incorporated and made a part of these minutes.)



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## **FUNDING REQUEST APPLICATION**

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(PLEASE PRINT OR TYPE)

ORGANIZATION/AGENCY: Museum and Archives of Rockingham County (MARC)

Name and Title of Applicant: Matthew Titchiner (Executive Director)

Phone: 336-634-4949

Email: [info@themarconline.org](mailto:info@themarconline.org)

Signature of Applicant: \_\_\_\_\_

Name and Title of Director: Matthew Titchiner (Executive Director)

Phone: 336-634-4949 Ext: 6

Email: [executive-director@themarconline.org](mailto:executive-director@themarconline.org)

Signature of Director: \_\_\_\_\_

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Project (proposal) Name: MARC Capital & Core Mission Support

Total Cost of Project: \$903,092

Amount Requested: \$12,000

Project Start Date: 01/07/2022

Project End Date: 06/31/2023

Date Funds Needed: 01/07/2022

Has the organization previously received funds from the Town? If so, please explain:

Yes – the Town of Wentworth has been generous to give to the MARC in previous years, supporting MARC's core mission through essential operational and event/programming funding for the past 8 years. Whilst this application includes programming/operational funds, the capital portion of the request is new.

Will this be a recurring request (annually) Yes – though amounts requested and exact focus of the request may vary and the capital portion of the application will be a one-time request.

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2. Attach a description of the project (*Identify the intended impact on the community, the specific purpose for which Town funds will be used, and the added value to the citizens of Wentworth that will be provided by your project*).
3. Attach a detailed budget for the project. Include other sources and amounts of funding.



**Complete Description of the Project:**

This request addresses three areas of immediate need at the MARC: 1) capital improvements as part of our sustainability & HVAC project, 2) general operating funds, including mitigation of the negative impacts of the pandemic and 3) community programming and services.

As with previous years, our request includes the immediate need for general operating funds. Attached are the 2021 profit and loss report with 2022 budget (PDF) and 2021 grant funding (PDF). As an independent 501(c)(3) non-profit, MARC relies on the generosity of public and private philanthropy to cover salaries, bare essential operating costs and keeping the doors open, estimated in 2022 to be \$133,350 total.

At a devastating time when many more museums across the U.S. closed their doors for good, the MARC team have worked tirelessly over 2021 to significantly decrease expenses (over \$52,000 since the start of the pandemic) as well as successfully securing multiple local and federal grants to help maintain and expand the services we offer to Rockingham County and beyond. The result of such efforts is that the need to supplement operating funds for utilities, repairs, programs, staffing retention etc. is reduced for 2022 compared to previous year's requests to the Town of Wentworth (\$3,332). That said, we continue to feel the significant negative impacts of the on-going pandemic; be it drops in donation and membership revenue, as many of our supporters struggle, MARC staff reductions due to ill health or reduced physical programming, with our main 1907 courthouse still being temporarily closed to the general public due to the public health crisis and our on-going *Sustainability Project* (since March 2020).

Successes this past year that we wish to build upon are the continued progress of our *Legacy Archival Project*; a staged project overhauling our archives in collections care, storage, Past Perfect database, as well as the institutional connections MARC has forged in the process – from presenting at multiple archival panel discussions for the North Carolina Federation of Historical Societies, being an honored 2021 recipient of the NC State Traveling Archivist Program and continuing to work with Digital NC to raise the profile of Rockingham County's rich and varied history, as we work towards unlocking the full potential of our collection as a public resource. We have also continued to expand our virtual programming, from the instillation of our newest exhibit, *Heavy Are The Scales: Griggs v. Duke Power*, which received State recognition by Governor Roy Cooper, to programs such as The Green Book, exploring local African American history during the 1950s and 1960s, Ice Eagle: North Carolina's Antarctic Hero, highlighting Eden's own Antarctic explorer Gus Shinn as well as offering a wealth of articles and resources through social media and our website. Additionally, MARC held our first virtual GALA fundraiser, to great success, encouraging more donation and highlighting more local businesses than ever before - even establishing an event partnership with Wentworth Woodhouse, highlighting MARC and Rockingham County in Wentworth, England. Looking to 2022-2023, we are committed to keep expanding our programs and the histories we highlight, which the operating and community programming funds requested in this application will help realize.

The remaining \$8,668 of our request would be allocated specifically for capital improvements. MARC is in the midst of a building-wide *Sustainability Project* for the 1907 courthouse which includes replacing and renovating the HVAC system, plumbing and roof repairs. It is the first time since the museum opened in 2012 that a project of this scope has been undertaken on the fabric of this historic building, aimed ultimately as ensuring MARC's longevity for years to come. Following Marion Steadman Covington Foundation and County Commission funding in 2018-2020 (\$50,000), detailed professional project plans to replace and renovate the heating, air and water systems were drawn. From there MARC secured a prestigious Federal National Endowment for the Humanities Building Capacity Challenge Grant (\$162,500), as one of only 13 selected institutions nationwide, even receiving recognition from U.S. Senator Thom Tillis. As of January 2022, Rockingham County Commissioners officially matched the grant (\$487,500), giving a total of \$650,000, covering the lion share of the HVAC portion of the project.

For part of the remaining funds covering roof and plumbing costs, MARC is looking to both a collaborative municipality request (Eden, Reidsville, Mayodan, Madison, Stoneville and this request of \$8,668 from the Town of Wentworth), which represents 1% of each municipality's Federal American Rescue Plan funding received, though any pledged funds can, of course, come from non-federal sources. MARC will also hold a capital campaign to cover increased project costs as well as minor cosmetic work as a result of the repairs.

**How will the funds be used?:**

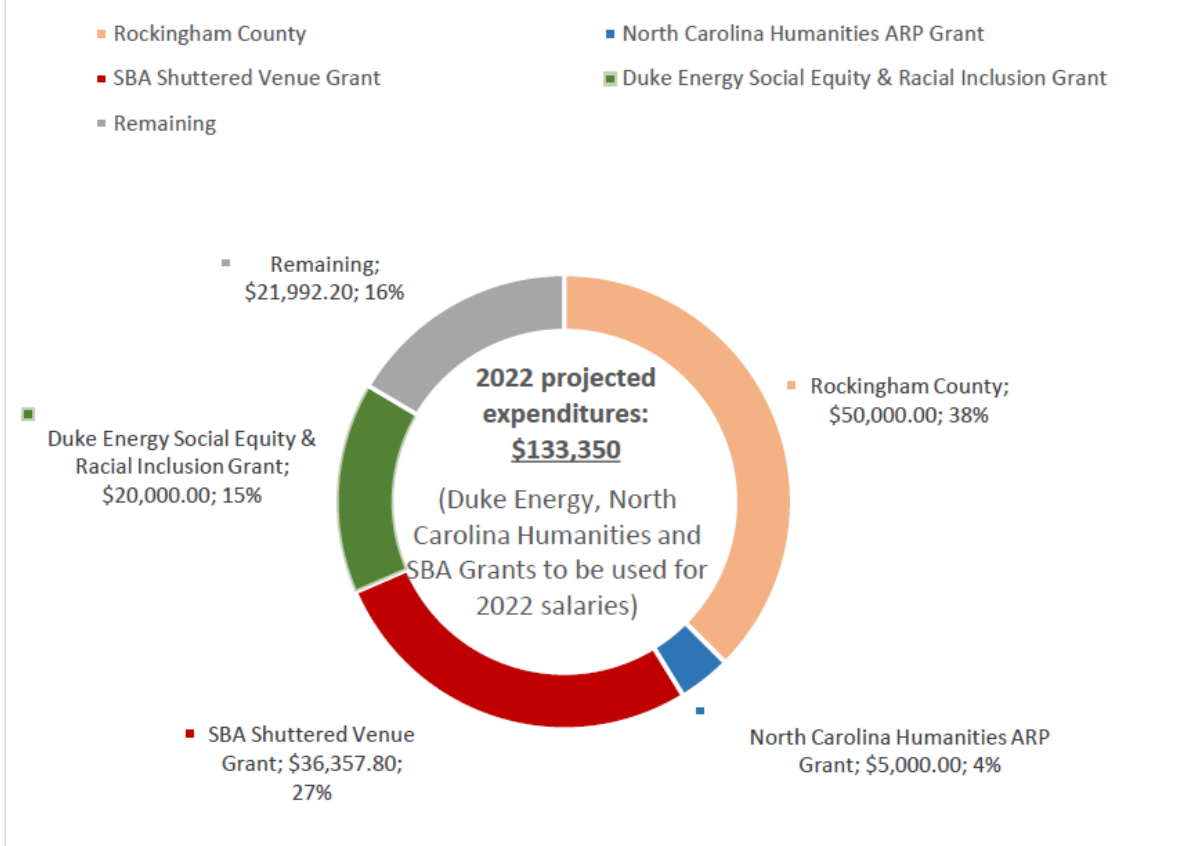
We are requesting a total of \$12,000. \$3,332 of which will be allocated for general operations and community and programming services (2.5% of our projected 2022 expenditures) and \$8,668 of which would be for capital improvements. If successful, acknowledgement of the Town of Wentworth's support will be included on our website, social media, events and all other 2022-produced marketing materials, in light of our mutual commitment to community enrichment, education, engagement and the continued preservation of our history.

**How will the project benefit the community?:**

By investing in MARC's core mission operationally, we can continue providing Wentworth and the wider community vital educational, cultural, genealogical and research services. Services especially of value for underprivileged students navigating the challenges of online schooling. Capital support would be an investment in the fabric of Wentworth's history, the MARC and help ensure our longevity for years to come. Even during the pandemic the Wright Tavern and our outdoor spaces have proven popular recreational spots and site for a variety of organizational group meetings, reaffirming MARC as a cohesive community institution. Cultural spaces have never been more important to the fabric of our society and that will be especially true after the pandemic as we start to reconnect with one another.

**2022 Sources of Revenue**

**2021-2022 Awarded Operational Grants**



## Museum & Archives of Rockingham County P&L & Budget Report

DATE RANGE: 1st Jan - 31st Dec 2021

\* Restricted funds represented but not inc. in operational totals as they can be, endowments, funds for building repair or specific exhibits/projects

	Total	Budget 2022	
<b>REVENUE:</b>			
Admission	\$33.86	\$200.00	
Donations, General	\$23,777.74	\$22,750.00	
Donations, Restricted	\$10,250.00	\$10,000.00	Not included in operations
Gift Shop Sales	\$99.37	\$100.00	
Grants General	\$116,242.00	\$20,000.00	Approx 50% for 2022 salaries
Grants/Sponsorship Restricted	\$34,936.00	\$30,000.00	Not included in operations
Memberships	\$1,221.76	\$3,500.00	
Program Income	\$33,771.50	\$35,000.00	
Rental Income	\$1,850.00	\$1,800.00	
Stipend Rockingham County	\$50,000.06	\$50,000.00	
Miscellaneous Revenue	\$3,041.83	\$0.00	
<b>Total Operational Revenue</b>	<b>\$230,038.12</b>	<b>\$133,350.00</b>	
<b>Total inc. Restricted</b>	<b>\$275,224.12</b>		

<b>EXPENDITURES:</b>			
<b>NON- SPECIALIST RESTRICTED EXPENDITURES:</b>			
Exhibits (Griggs)	\$3,942.30		Not included in operations
Programming	\$3,801.51		Not included in operations
Archival Supplies	\$9,997.24		Not included in operations
<b>GENERAL EXPENDITURES:</b>			
Accounting	\$4,931.59	\$4,000.00	
Artifact/Archival Supplies	\$0.00	\$4,000.00	
Artifact Acquisitions	\$0.00	\$250.00	
Bank Service Charges	\$787.48	\$850.00	
Books, Subscriptions, Reference	\$475.00	\$500.00	
Business Registration Fees	\$53.00	\$60.00	
MARC Team Deloment	\$0.00	\$1,000.00	
Conference Expenses	\$75.00	\$200.00	
Gift Shop Expenses	\$0.00	\$100.00	
Grounds	\$880.00	\$900.00	
Janitorial Services	\$750.00	\$3,600.00	
Marketing Expenses	\$1,202.45	\$1,200.00	
Merchant Service Fees	\$2.29	\$400.00	
Public Awareness Materials	\$0.00	\$1,000.00	

Office Supplies	\$73.94	\$250.00
Postage & Mailing Service	\$281.60	\$1,000.00
Printing and Copying	\$1,132.87	\$1,200.00
Copier Lease	\$2,163.66	\$2,200.00
Property & Liability Insurance	\$7,687.00	\$9,300.00
Property Tax	\$203.82	\$205.00
Repair Expenses	\$676.75	\$1,070.00
High Rock	\$47.02	\$1,110.00
Post Office	\$673.80	\$80.00
Wright Tavern	\$116.51	\$345.00
Small Equipment	\$0.00	\$300.00
Software & Website Expenses	\$1,456.51	\$1,800.00
Supplies	\$300.76	\$400.00
Food/ Meals Expense	\$64.17	\$100.00
Interest Expense	\$0.00	\$30.00
<b>Total General Expenses</b>	<b>\$24,035.22</b>	<b>\$37,450.00</b>

**PAYROLL EXPENSES:**

Benefits	\$0.00	\$0.00
Taxes	-\$6,600.06	\$5,000.00
Wages	\$66,145.59	\$48,000.00
Contract Labor	\$0.00	\$0.00
Worker's Compensation Insurance	\$913.98	\$900.00
<b>Total Payroll Expenses</b>	<b>\$60,459.51</b>	<b>\$53,900.00</b>

**PROGRAM EXPENSES:**

Fundraising Expenses	\$0.00	\$5,000.00
Gala Expenses		
Program Expenses	\$77.41	\$2,000.00
<b>Total Program Expenses</b>	<b>\$77.41</b>	<b>\$7,000.00</b>

**PROPERTY IMPROVEMENT EXPENSES:**

	\$0.00	\$0.00
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Reconciliation Discrepancies	\$0.00	\$0.00
Sales & Use Tax	\$0.00	\$250.00
Miscellaneous Expense	\$0.00	\$0.00

**UTILITIES EXPENSES:**

Electrical C/J	\$14,130.40	\$16,700.00
Electrical WT	\$1,893.08	\$3,000.00
Gas C/J	\$1,423.66	\$7,000.00
Gas WT	\$1,184.58	\$2,500.00
Internet & Phone C/J	\$2,301.69	\$2,500.00

Security C/J	\$463.23	\$800.00
Sewer C/J/ WT	\$862.00	\$2,500.00
Water C/J/ WT	\$1,026.00	
<b>Total Utilities</b>	<b>\$23,284.64</b>	<b>\$35,000.00</b>

<b>Total Operating Expenditures</b>	<b>\$107,856.78</b>	<b>\$133,350.00</b>
	<b>\$122,181.34</b>	<b>\$0.00</b>
<b>Net 2021 (Revenue - Expenditures Exc. Restricted Funds)</b>		<b>2022 Estimated Budget Revenue vs. Budget Expenditures Defecit</b>

<b>Date:</b>	M.T	Executive Director
	J.B.	BoD President
	D.M.	BoD Finance



Article VI. NEW BUSINESS

A. Funding Requests for FY 2022-2023

- 4. Friends of the Chinqua Penn Walking Trail (FCPWT) - \$3,892.00 for picnic tables and \$974.00 for maintenance on the boardwalk at Lake Betsy

Hugh Montgomery was introduced as the new Treasurer for FCPWT by Lee Templeton. Mr. Montgomery replaces T Butler who recently moved from Wentworth with her husband Lindley Butler.

Mr. Montgomery presented the funding request for new picnic tables and repairs to the boardwalk at Lake Betsy.

Councilmember Paschal III asked if \$974.00 covers all of the cost for maintenance of the boardwalk.

Mr. Montgomery said it covers the cost of the lumber needed.

There were no further questions. Mayor Paschal thanked Mr. Montgomery noted the request will be considered during the Council’s budget work session.

(Note: The funding requests submitted by Friends of the Chinqua Penn Walking Trail are herein incorporated and made a part of these minutes.)



TOWN OF WENTWORTH  
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### FUNDING REQUEST APPLICATION

*If funding is available and the proposed project/program/service is relevant to the citizens of Wentworth NC, requests will be considered by the Wentworth Town Council during their annual budget work sessions in March and April. The deadline for submittal is February 24<sup>th</sup>.*

(PLEASE PRINT OR TYPE)

ORGANIZATION/AGENCY: Friends of Chinqua-Penn Walking Trail

Name and Title of Applicant: Hugh Montgomery, Secretary/Treasurer

Phone: 828-214-9716 Email: hmontgomery@live.com

Signature of Applicant: *[Handwritten Signature]*

Name and Title of Director: Lee Templeton, Chair

Phone: 336-342-9628 Email: leengeorge@triad.rr.com

Signature of Director: *[Handwritten Signature]*

Project (proposal) Name: Replace wooden picnic tables

Total Cost of Project: \$4342 Amount Requested: \$3892

Project Start Date: July 1, 2022 Project End Date: September 30, 2022

Date Funds Needed: July 1, 2022

Has the organization previously received funds from the Town? If so, please explain: Yes. The Town was a Big Bull sponsor for the Run with the Cows for six years, provided funds several times for trail maintenance, and also provided funds for restoration of the Stew Site.

Will this be a recurring request (annually)? No.

**Town of Wentworth**  
**Funding Application Friends of the Chinqua-Penn Walking Trail**  
**Replace Wooden Picnic Tables - FY 2022-23**

1. *Attach a description of the goals and objectives of the organization.*

**Friends of the Chinqua-Penn Walking Trail (FCPWT) Mission Statement:** The Friends of the Chinqua-Penn Walking Trail are dedicated to improving, maintaining, and promoting the Trail for the public to use to: improve their health; increase their knowledge of local nature and cultural heritage; expose them to best management agricultural practices and provide them a pleasant recreational opportunity.

2. *Attach a description of the project.*

**Project:** Replace existing wooden picnic tables with recycled plastic picnic tables.

**Benefit to the Citizens of Wentworth:** FCPWT are dedicated to improving and maintaining the award-winning Trail acknowledging that continual repair and maintenance is critical to the safe, welcoming, and attractive natural experience that Citizens of Wentworth and visitors alike appreciate when they walk the Trail.

3. *Attach a detailed budget for the project. Include other sources and amounts of funding.*

**Budget:** 3 recycled plastic walk-through picnic tables

Recycled Plastic picnic tables x 3 @ \$957 ea.	\$2,871.00	
Shipping/Handling	<u>\$ 500.00</u>	<u>\$3,371.00</u>
Mounting Blocks 12 @ \$7.00 ea.	<u>\$ 84.00</u>	<u>\$ 84.00</u>
Contingency @ 10% of project estimate*	<u>\$ 345.00</u>	<u>\$ 345.00</u>

Total Project Estimate hard costs \$3,800.00

**In kind match:** 3 picnic benches x 4 hr ea. @ \$12.50/hr. x 3 volunteers

Total estimated in-kind match\*\* \$ 450.00 \$450.00

Estimated project hard and soft costs \$4,250.00

\*Contingency is established at this rate due to the fluctuation in material cost and the potential for a rental generator should a volunteer one not be available.

\*\* While detailed data on actual volunteer time has not been calculated, maintenance of the restroom and the Trail is estimated to be more than 750 hrs. annually and does not include use of personal tools and expenses for some reoccurring supplies.





**TOWN OF WENTWORTH**  
**P.O. BOX 159**  
**WENTWORTH, NC 27375**  
**336-342-6288(phone) 336-342-0322(fax)**  
**Email: townhall@townofwentworth.com Website: www.townofwentworth.com**

## **FUNDING REQUEST APPLICATION**

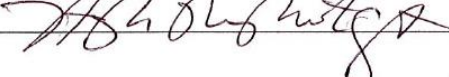
*If funding is available and the proposed project/program/service is relevant to the citizens of Wentworth NC, requests will be considered by the Wentworth Town Council during their annual budget work sessions in March and April. The deadline for submittal is February 24<sup>th</sup>.*

(PLEASE PRINT OR TYPE)

ORGANIZATION/AGENCY: Friends of Chinqua-Penn Walking Trail

Name and Title of Applicant: Hugh Montgomery, Secretary/Treasurer

Phone: 828-214-9716 Email: \_\_\_\_\_

Signature of Applicant: 

Name and Title of Director: Lee Templeton, Chair

Phone: 336-342-9628 Email: leengeorge@triad.rr.com

Signature of Director: 

Project (proposal) Name: Restorative maintenance on boardwalk at Lake Betsy

Total Cost of Project: \$2553 Amount Requested: \$974

Project Start Date: July 1, 2022 Project End Date: November 1, 2022

Date Funds Needed: July 1, 2022

Has the organization previously received funds from the Town? If so, please explain: Yes, The Town was a Big Bull sponsor for the Run with the Cows for six years and also provided funds for trail maintenance and Stew Site renovation.

Will this be a recurring request (annually)? No.

**Town of Wentworth**  
**Funding Application Friends of the Chinqua-Penn Walking Trail**  
**Restorative Maintenance on Boardwalk - FY 2022-23**

1. *Attach a description of the goals and objectives of the organization.*

**Friends of the Chinqua-Penn Walking Trail (FCPWT) Mission Statement:** The Friends of the Chinqua-Penn Walking Trail are dedicated to improving, maintaining, and promoting the Trail for the public to use to: improve their health; increase their knowledge of local nature and cultural heritage; expose them to best management agricultural practices and provide them a pleasant recreational opportunity.

2. *Attach a description of the project.*

**Project:** Replace approximately five-hundred and twenty -five feet, 525', of walking board and side joists on the boardwalk around the lake.

**Benefit to the Citizens of Wentworth:** FCPWT are dedicated to improving and maintaining the award-winning Trail acknowledging that continual repair and maintenance is critical to the safe, welcoming, and attractive natural experience that Citizens of Wentworth and visitors alike appreciate when they walk the Trail.

3. *Attach a detailed budget for the project. Include other sources and amounts of funding.*

<b>Budget:</b> 525 lineal feet of treated 2" x 6" lumber @ \$1.40/foot	\$735.00	
Deck screws #10 2 1/2" @ \$34.98 ea. box x 2	\$ 69.96	<u>\$804.96</u>
Contingency @ 20% of project estimate*	<u>\$ 170.00</u>	<u>\$170.00</u>
Total Project Estimate hard costs		\$974.00
<b>In kind match:</b> 12 joists x 1 hr ea. @ \$12.50/hr. x 3 volunteers	\$ 450.00	
65 walk boards x 30 min. ea. @ \$12.50/hr x 3 vols.	<u>\$1,129.00</u>	
Total estimated in-kind match**		<u>\$1,579.00</u>
Estimated project hard and soft costs		\$2,553.00

\*Contingency is established at this rate due to the fluctuation in material cost and the potential for a rental generator should a volunteer one not be available.

\*\* While detailed data on actual volunteer time has not been calculated, maintenance of the restroom and the Trail is estimated to be more than 750 hrs. annually and does not include use of personal tools and expenses for some reoccurring supplies.

**Article VI. NEW BUSINESS**

**B. Consideration of Appointments to the Wentworth Planning Board & Board of Adjustment**

**1. Erselle Young – 171 Chinqua Penn Trail**

**Mayor Paschal** made a **MOTION**, “*We appoint Erselle Young to the Wentworth Planning Board & Board of Adjustment*”.

**Councilmember Paschal III** seconded the motion. All voted in favor and the motion carried.

**Article VI. NEW BUSINESS**

**C. Consideration of Budget Amendment No 2 for FY 2021-2022**

**Yvonne Russell, Town Clerk & Finance Officer** reviewed the budget amendment.

**Mayor Paschal** asked that \$50,000 be added to the budget amendment for repairs to the drain system and front doors of the gymnasium at the Wentworth Consolidated School Site. He explained that during his meeting with the Fire Marshal at the school site he was told that the front doors need to be repaired or replaced.

**Mayor Paschal** said he’d like to get these repairs done before the Town starts spending grant money for a bigger repair and construction to the school site. He asked Council to give him leeway like they did on the 202 County Home Road office repairs, and he would keep Council informed of what was being done with these repairs and what the costs are.

**Councilmember Paschal III** asked, “Is the \$50,000 to get all of the doors in the gym facility to where we need them so that they meet fire code?”

**Mayor Paschal** replied, “Yes, and they asked for a little extra lighting although they didn’t say it was required”.

**Councilmember Paschal III** asked, “As long as we’ve got an exit out of the front of the gym, if there are people in the facility, would the Fire Marshal want us to have those doors open right under the crow’s nest to go out down that hall and go out the other egress on the other side of the building?”

**Mayor Paschal** said, “He said that counted as an exit for us”.

**George Murphy** said, “We replaced the pass through doors there and had those re-keyed and locked, and those doors open from the gym into the crossroads into the main building. Once you get into the main building the doors on that hallway are all, with the exception of the two restrooms, locked including the stairwell doors. However, there is the rear door that’s an exit which was the original school boiler room, where the electrical room is, there’s a door there so that’s an exit, and you can go to the end of the hallway on the south end and get out that particular door.”

**Councilmember Paschal III** replied, “I guess that’s what I was asking, the south end doors at the other end of that hallway that would be closest to what used to be the primary building”.

**Mayor Paschal** said, “We can’t count that as an exit for the gym because it’s too far away”.

**Councilmember Paschal III** asked, “So as far as opening the gym, we don’t have to worry about those doors on that end?”

**Mayor Paschal** answered, “No, we’re able to keep that project separate.”

**Mayor Paschal** said, “Before, we tried to rent the ballfield and gym from the County and we’ve always been focused like a laser beam on that...and we’ve got a scope of work for the other part of it, but I think we need to knock that out over there and let people start getting in there (gym)”.

Regarding gym exits, **Mayor Paschal** said, “As soon as you go out the door (under crow’s nest) and walk past the stairwell, where you use to go get your milk and ice cream and stuff like that, there’s a visible exit sign there and that counts as an exit, so they’re not worried about the other end of the hall. They did say to keep the hallway clear and lights turned on if you have people in there going back and forth to the bathroom”.

**Mayor Paschal** said, “I’d like to get folks back in there as soon as I could. We can remove all of the trees, and I think a lot of water problems are coming from that right side of the gym. We could knock out a lot of little things before we have to bid a big project.”

**Mayor Paschal** made a **MOTION**, “*To add \$50,000 to the budget amendment*”.

**Councilmember Moore** seconded the motion. All voted in favor and the motion carried.

**Ms. Russell** explained the change to the budget amendment would include an appropriation from Fund Balance in the amount of \$50,000 and an increase in Capital Outlay: Property Improvements in the amount of \$66,000 instead of \$16,000. The amended total budget dollars would be \$837,949.

(Note: The amended Budget Amendment No 2 for FY 2021-2022 is herein incorporated and made a part of these minutes.)

**TOWN OF WENTWORTH  
WENTWORTH, NORTH CAROLINA  
BUDGET AMENDMENT NO. 2  
FISCAL YEAR JULY 1, 2021 – JUNE 30, 2022**

**3/1/22**

**MEMORANDUM**

**To: Mayor and Town Council**  
**From: Yvonne Russell, Town Clerk & Budget-Finance Officer**  
**Date: March 1, 2022**  
**RE: Budget Amendment No. 2**

The second Budget Amendment for the year reflects an appropriation from Fund Balance and the transfer of funds in General Fund Expenditures from Miscellaneous Other Operating Costs to Capital Outlay/Property Improvements and Special Events.

The attached Budget Amendment shows an *increase* in *Fund Balance* in the amount of \$50,000.00, and an *increase* in *Capital Outlay: Property Improvements* in the amount of \$50,000.00 for repairs to doors and drains at the Wentworth Consolidated School Gymnasium.

The attached Budget Amendment shows an *increase* in the following Expenditures:

- *Capital Outlay: Property Improvements* in the amount of \$16,000.00 for costs associated with installing a digital information sign at the Wentworth Town Hall.
- *Other Operating Costs: Bank Charges* in the amount of \$450.00 for fees associated with accepting credit card payments.
- *Cultural & Recreational: Special Events* in the amount of \$6,415.00 for the cost of children's Christmas books ordered for the Wentworth Christmas in the Park celebration.

The attached Budget Amendment shows a *decrease* in *Miscellaneous Other Operating Costs* in the amount of \$22,865.00 for the purpose of transferring funds to the aforementioned expenditures.

**Amended Total General Fund Budget Dollars — \$837,949.00**

Recommended by:

\_\_\_\_\_  
George T. Murphy Sr, Town Administrator

\_\_\_\_\_  
Yvonne Russell, Clerk & Budget-Finance Officer

*(Note: The increase in Fund Balance and Capital Outlay of \$50,000 for repairs at Gymnasium was added during the Council meeting on March 1, 2022)*

Attachment: Details of Budget Amendment No. 2, FY 2021-2022

**TOWN OF WENTWORTH**  
**Budget Amendment No. 2**  
**Fiscal Year 2021 - 2022**

3/1/22

**SECTION 1 – General Fund**

General Fund Revenues:	Budget FY 2021-2022	Amendment No. 2	Amended Budget FY 2021- 2022
Sales and Use Tax	650,000	No Change	650,000
Utility Franchise Tax	110,000	No Change	110,000
Alcoholic Beverage Tax	11,000	No Change	11,000
Interest on Investments	350	No Change	350
Other Revenue	0.00	No Change	0.00
Rent	16,599	No Change	16,599
Fund Balance Appropriated	0.00	+50,000	50,000
<b>Total Estimated General Fund Revenues</b>	<b>787,949</b>	<b>+50,000</b>	<b>837,949</b>

General Fund Expenditures:	Budget 2021 - 2022	Amendment No. 2	Amended Budget FY 2021- 2022
<b>General Government</b>	<b>631,796</b>	<b>+43,585</b>	<b>675,381</b>
<b>Public Health &amp; Safety</b>			
Animal Control	10,000	No Change	10,000
Law Enforcement	63,916.00	No Change	63,916.00
Law Enforcement Equip.	9,718	No Change	9,718
Misc. Public Health & Safety	13,913	No change	13,913
<b>Public Health &amp; Safety Total:</b>	<b>97,547</b>	<b>No Change</b>	<b>97,547</b>
<b>Cultural &amp; Recreational</b>	<b>34,600</b>	<b>+6,415</b>	<b>44,021</b>
<b>Contingency Reserve</b>	<b>20,000.00</b>	<b>No Change</b>	<b>20,000.00</b>
<b>Economic Development</b>	<b>1,000.00</b>	<b>No Change</b>	<b>1000.00</b>
Transfer to Capital Reserve Fund for Recreation Grounds/Facilities	0	No Change	0
<b>Total Estimated General Fund Expenditures</b>	<b>787,949</b>	<b>+50,000</b>	<b>837,949</b>

Approved by Council the 1<sup>st</sup> day of March, 2022.

\_\_\_\_\_  
**R. Dennis Paschal, Jr.**  
**Mayor**

Attest: \_\_\_\_\_  
**Yvonne Russell, NCCMC**  
**Town Clerk**



REVENUE	Budget	Amendment No 1	Amendment No 2
	2021 - 2022	2021 - 2022	2021 - 2022
<b>INCOME ACCOUNT</b>			
Sales and Use Tax	\$650,000.00	\$650,000.00	\$650,000.00
Utility Franchise Tax	\$110,000.00	\$110,000.00	\$110,000.00
Alcoholic Beverage Tax	\$11,000.00	\$11,000.00	\$11,000.00
Sale of Promotional Items	\$0.00	\$0.00	\$0.00
Interest on Investments	\$350.00	\$350.00	\$350.00
Sale of Town Property	\$0.00	\$0.00	\$0.00
Other Revenues	\$0.00	\$0.00	\$0.00
Rent	\$16,599.00	\$16,599.00	\$16,599.00
Transfer from Capital Reserve Fund for Recreation Grounds/Facilities	\$0.00	\$0.00	\$0.00
<b>Revenue Subtotal:</b>	<b>\$787,949.00</b>	<b>\$787,949.00</b>	<b>\$787,949.00</b>
Fund Balance Appropriation	\$0.00	\$0.00	\$50,000.00
<b>Total Estimated General Fund Revenues</b>	<b>\$787,949.00</b>	<b>\$787,949.00</b>	<b>\$837,949.00</b>

<b>Total Estimated General Fund Expenditures</b>	<b>\$787,949.00</b>	<b>\$787,949.00</b>	<b>\$837,949.00</b>
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Object of Expenditures	Budget	Amendment No. 1	Amendment No. 2
	2021 - 2022	2021 - 2022	2021 - 2022
<b>GENERAL GOVERNMENT:</b>			
<b>Capital Outlay</b>			
Office Furniture/Equipment	\$0.00	\$0.00	\$0.00
Property Acquisition	\$0.00	\$0.00	\$0.00
Property Improvements	\$30,000.00	\$57,000.00	<b>\$123,000.00</b>
Debt Service	\$93,531.00	\$93,531.00	\$93,531.00
Transfer to Capital Proj Fund	\$0.00	\$0.00	\$0.00
<b>Subtotal:</b>	<b>\$123,531.00</b>	<b>\$150,531.00</b>	<b>\$216,531.00</b>
<b>Personnel Costs</b>			
Bond Insurance	\$600.00	\$600.00	\$600.00
Disability Insurance	\$2,400.00	\$2,400.00	\$2,400.00
Medical Insurance	\$13,500.00	\$13,500.00	\$13,500.00
Workman's Comp Insurance	\$2,000.00	\$2,000.00	\$2,000.00
Gross Salaries	\$116,100.00	\$116,100.00	\$116,100.00
Employer Taxes (FICA)	\$16,100.00	\$16,100.00	\$16,100.00
Unemployment Insurance	\$0.00	\$0.00	\$0.00
Payroll Services	\$3,100.00	\$3,100.00	\$3,100.00
Retirement	\$5,727.00	\$5,727.00	\$5,727.00
Longevity	\$1,715.00	\$1,715.00	\$1,715.00
<b>Subtotal:</b>	<b>\$161,242.00</b>	<b>\$161,242.00</b>	<b>\$161,242.00</b>
<b>Travel</b>			
Lodging/Meals/Mileage	\$5,000.00	\$5,000.00	\$5,000.00
Schools/Conference Fees	\$5,000.00	\$5,000.00	\$5,000.00
<b>Subtotal:</b>	<b>\$10,000.00</b>	<b>\$10,000.00</b>	<b>\$10,000.00</b>
<b>PAGE 2 -- SUBTOTAL:</b>	<b>\$294,773.00</b>	<b>\$321,773.00</b>	<b>\$387,773.00</b>

Object of Expenditures	Budget	Amendment No. 1	Amendment No. 2
	2021-2022	2021-2022	2021-2022
<b>GENERAL GOVERNMENT:</b>			
<b>Other Operating Costs</b>			
<b>Administration:</b>			
Mayor / Council	\$12,000.00	\$12,000.00	\$12,000.00
Miscellaneous	\$2,300.00	\$2,300.00	\$2,300.00
Advertising	\$1,700.00	\$1,700.00	\$1,700.00
Bank Charges	\$50.00	\$50.00	\$500.00
Dues/Membership Fees	\$2,000.00	\$2,000.00	\$2,000.00
Equipment Leases/Service	\$3,600.00	\$3,600.00	\$3,600.00
Miscellaneous OOC	\$102,339.00	\$54,628.00	\$31,763.00
<b>Office:</b>			
Office Supplies	\$3,000.00	\$3,000.00	\$3,000.00
Postage	\$1,400.00	\$1,400.00	\$1,400.00
<b>Professional Services:</b>			
Attorney Fees	\$30,000.00	\$30,000.00	\$30,000.00
Accounting Audit Fees	\$11,200.00	\$11,200.00	\$11,200.00
Board of Elections	\$5,000.00	\$5,205.00	\$5,205.00
Other Professional Services	\$250.00	\$250.00	\$250.00
Planning & Zoning	\$55,950.00	\$55,950.00	\$55,950.00
Publications	\$400.00	\$400.00	\$400.00
<b>Technology Services:</b>			
Computer/ Software Support	\$1,000.00	\$1,000.00	\$1,000.00
Internet Service	\$2,620.00	\$2,620.00	\$2,620.00
Phone & TV Service	\$2,600.00	\$2,600.00	\$2,600.00
Website Hosting	\$3,500.00	\$3,500.00	\$3,500.00
<b>Town Property</b>			
Insurance	\$22,000.00	\$22,000.00	\$22,000.00
Maintenance	\$40,720.00	\$58,220.00	\$58,220.00
Utilities	\$36,400.00	\$36,400.00	\$36,400.00
<b>O.O.C. Subtotal:</b>	<b>\$340,029.00</b>	<b>\$310,023.00</b>	<b>\$287,608.00</b>
<b>PAGE 3 -- SUBTOTAL:</b>	<b>\$340,029.00</b>	<b>\$310,023.00</b>	<b>\$287,608.00</b>

Object of Expenditure	Budget	Amendment No. 1	Amendment No. 2
	2021-2022	2021-2022	2021-2022
<b>General Government Total:</b>	<b>\$634,802.00</b>	<b>\$631,796.00</b>	<b>\$675,381.00</b>
<b>PUBLIC SAFETY</b>			
Animal Control	\$10,000.00	\$10,000.00	\$10,000.00
Law Enforcement	\$63,916.00	\$63,916.00	\$63,916.00
Law Enforcement Equipment	\$9,718.00	\$9,718.00	\$9,718.00
Miscellaneous	\$13,913.00	\$13,913.00	\$13,913.00
<i>ReDirections</i>	\$4,000.00	\$4,000.00	\$4,000.00
SADD	\$0.00	\$0.00	\$0.00
<i>Fire Department</i>	\$0.00	\$0.00	\$0.00
<i>NC Highway Patrol</i>	\$0.00	\$0.00	\$0.00
Code Red	\$630.00	\$630.00	\$630.00
Committee of 100 (Food Drive)	\$500.00	\$500.00	\$500.00
CrimeStoppers	\$0.00	\$0.00	\$0.00
Project SAFE Rockingham Co	\$783.00	\$783.00	\$783.00
Help Inc: Center Against Violence	\$5,000.00	\$5,000.00	\$5,000.00
Rockingham United	\$3,000.00	\$3,000.00	\$3,000.00
World Changers	\$0.00	\$0.00	\$0.00
<b>Subtotal:</b>	<b>\$97,547.00</b>	<b>\$97,547.00</b>	<b>\$97,547.00</b>
<b>CULTURAL &amp; RECREATIONAL</b>			
Special Events	\$8,000.00	\$11,006.00	<b>\$17,421.00</b>
Appearance Committee	\$500.00	\$500.00	\$500.00
Historical Committee	\$500.00	\$500.00	\$500.00
Recreation Committee	\$500.00	\$500.00	\$500.00
Fine Arts Festival Assoc. (FAFA)	\$2,500.00	\$2,500.00	\$2,500.00
Friends of Chinqua Penn Trail	\$1,000.00	\$1,000.00	\$1,000.00
MARC	\$10,000.00	\$10,000.00	\$10,000.00
RCHS Band Boosters	\$2,800.00	\$2,800.00	\$2,800.00
RCMS Band	\$2,800.00	\$2,800.00	\$2,800.00
RCHS Boosters	\$0.00	\$0.00	\$0.00
Rockingham Co Arts Council	\$1,000.00	\$1,000.00	\$1,000.00
Wentworth PTA Ball Program	\$5,000.00	\$5,000.00	\$5,000.00
Other	\$0.00	\$0.00	\$0.00
<b>Subtotal:</b>	<b>\$34,600.00</b>	<b>\$37,606.00</b>	<b>\$44,021.00</b>

Object of Expenditure	Budget	Amendment No. 1	Amendment No. 2
	2021 - 2022	2021 - 2022	2021 - 2022
<b>CONTINGENCY RESERVE</b>			
<b>Subtotal:</b>	<b>\$20,000.00</b>	<b>\$20,000.00</b>	<b>\$20,000.00</b>
<b>ECONOMIC DEVELOPMENT</b>			
<b>Subtotal:</b>	<b>\$1,000.00</b>	<b>\$1,000.00</b>	<b>\$1,000.00</b>
<b>Transfer - CRF for Recreation Grounds/Facilities</b>			
<b>Subtotal:</b>	<b>\$21,000.00</b>	<b>\$21,000.00</b>	<b>\$21,000.00</b>
<b>TOTAL EXPENDITURES:</b>	<b>\$787,949.00</b>	<b>\$787,949.00</b>	<b>\$837,949.00</b>

Article VI.

**NEW BUSINESS**

**D. Discussion of Waterway Crossing Signs on Highways in the Town of Wentworth**

**Barbara Cooke, Chair of the Wentworth Historic Preservation Committee** began by thanking Bob Carter for identifying the waterway crossings. She explained the Committee is asking for two signs per crossing, for a total of ten signs. NC Department of Transportation (NCDOT) will provide a turn-key job of \$4,000.00 for all ten signs.

(Note: A memo from the Wentworth Historic Preservation Committee regarding waterway crossing signs is herein incorporated and made a part of these minutes.)

MEMORANDUM

TO: TOWN OF WENTWORTH - TOWN COUNCIL

FROM; TOWN OF WENTWORTH HISTORIC PRESERVATION COMMITTEE

RE; CREEK CROSSING SIGNS ON HIGHWAYS IN THE TOWN OF WENTWORTH

The Town of Wentworth Historic Preservation Committee has information we would like to present to the council for approval for the creek crossing signs for the highways in the town of Wentworth.

The information was received from Dawn McPhearson with the North Carolina Department of Transportation for the creek crossing signs. The quoted price is \$4,000.00 for the ten signs needed for the five creek crossings. The price is for NOW as the costs could increase for the supplies needed for the signs. This price includes; the signs, posts, and installation of the signs. A turn-key job!

This information and request are respectfully submitted for approval so that we may move forward with this project.

Barbara Cooke  
Chair  
Town of Wentworth Historic Preservation Committee

**Mr. Murphy** listed the waterway crossings:

- Rock House Creek at Pannel Road
- Roach's Creek at NC 87
- Caroll's Creek at Camp Dan Valley Road
- Bold Run Creek at County Home Road
- Bear Branch at Hancock Road

**Mr. Murphy** noted that NCDOT would require the Town to submit a right-of-way encroachment agreement for non-utility encroachment on primary and secondary highways.

**Mayor Paschal** made a **MOTION**, "We give approximately \$4,000.00 for waterway crossing signs".

**Councilmember Crowder** seconded the motion. All voted in favor and the motion carried.

**Article VI.**

**NEW BUSINESS**

**E. Discussion of SCIF Grant Scope of Work & Performance Measures**

**Ms. Russell** referred to the Scope of Work document in the Council's packet and explained that it must be approved by Council and sent to the Office of State Budget & Management before the Town can receive their allocated funds from the SCIF Grant. The Scope of Work does not have to contain detailed budget information at this time. It is meant to be an overview of what the Town plans to do with their allocated funds. She noted the list of items in the draft Scope of Work are items that Mayor Paschal suggested be included.

**Councilmember Paschal III** asked if an HVAC system was going to be included in the Scope of Work.

**Mayor Paschal** replied, "Don't know. I've talked to several people. There's some huge fans that you can get and they may generate enough air flow so that we won't have to have air conditioning in there. If so, then all we have to do is have heating in there. So, that would greatly affect how much we have to spend." He added, "We can go up the backside of the building, with units on the ground, and go in overhead and provide an HVAC system to the whole building as we move along. No way would we want to do it all at one time." "With the gym, we'll look at doing something on that, but right now I can't say whether it's going to be heating and cooling. It may just be cooling with those large fans".

**Councilmember Paschal III** said he was asking because a new HVAC system could end up costing a significant amount of money.

**Ms. Russell** noted that Council will not be bound to all of the items currently listed in the Scope of Work. Changes can be made as the Town gets further along with the project.

**Mayor Paschal** made a **MOTION**, "*We approve the SCIF Grant Scope of Work & Performance Measures*".

**Councilmember Paschal III** and **Councilmember Moore** seconded the motion. All voted in favor and the motion carried.

(Note: The SCIF Grant Scope of Work & Performance Measures is herein incorporated and made a part of these minutes.)



## Appendix A Scope of Work, Sub-Grants, and Annual Budget

As part of this grant agreement, you are required to provide a description of how you will spend the grant funds in compliance with the specific purpose as stated in the Appropriations Act ("Scope of Work"). You are also required to submit information related to any potential sub-grants and a budget for the grant funds. Please attach additional sheets as necessary.

### 1. Organization: TOWN OF WENTWORTH

### 2. Scope of Work, Objectives, Results, Performance Measures:

Recipient shall detail below how the organization will spend the grant funds in compliance with the specific purpose(s) as stated in the Appropriations Act. The description should include objectives to be achieved, expected results and performance measures. The description should also include anticipated timing of those objectives, expected results and any services provided.

Objective(s): The Town of Wentworth owns an empty school building, formerly known as the Wentworth Consolidated School, which was given to the Town by Rockingham County. The Town of Wentworth plans to rehabilitate sections of the Wentworth Consolidated School site for public and private use starting with the gymnasium and ball field. This involves construction/repair of the gymnasium, ball field, first floor classrooms and bathrooms, second floor auditorium as follows:

#### Gymnasium:

- repair/replace bathroom fixtures,
- replace windows,
- repair doors,
- repair/replace scoreboard,
- replace HVAC,
- repair bathroom/locker room drains,
- repair gym steps,
- repair gym floor,
- repair gym offices,
- paint walls,
- replace sewer line.

#### Ball Field:

- Replace fencing,
- repair infield,
- rehabilitate equipment building to serve as a concession stand,
- install water/sewer lines and electricity for concession stand,
- add seating in dugouts and spectator areas.

#### First Floor of attached school building:

- Clean murals,
- update bathrooms (new stalls, fixtures, sinks, mirrors),
- paint walls,
- key all doors individually to facilitate renting rooms as office space,
- replace window air units for each room or install an HVAC system.

Second Floor – Auditorium: asbestos remediation, restoration of auditorium area and balcony.

Expected Results: The gymnasium and ball field will be repaired/improved for use by the public for recreation. The first floor of the attached school building will be updated for office rental space. The auditorium will be updated for use by the community for entertainment purposes.





**Article VII. PUBLIC COMMENTS**

There were no comments.

**Article VIII. ANNOUNCEMENTS**

**Mayor Paschal** made the following announcements:

- The next regular meeting of the **Wentworth Planning Board** is scheduled for **Tuesday, March 15, 2022, at 7:00 pm** at the Wentworth Town Hall.
- The next regular meeting of the **Wentworth Town Council** is scheduled for **Tuesday, April 5, 2022, at 7:00 pm** at the Wentworth Town Hall.
- **Daylight Savings Time** begins **March 13, 2022**. Remember to set your clocks forward one hour.

**Article IX. Budget Work Session: FY 2022 – 2023**

**Mayor Paschal** made a **MOTION**, *“We move into the Budget Work Session for Fiscal Year 2022-2023”*.

**Councilmember Paschal III** seconded the motion. All voted in favor.

**Ms. Russell** and Council reviewed the annual budget estimates for FY 2022-2023.

Most expenditure line items are estimated to be approximately the same as FY 21-22 except the following:

- **Capital Outlay: Property Improvements** – Council discussed purchasing bench type swing sets for the Wentworth Park. Approximately \$2,000 for the equipment necessary for two swings. Mayor Paschal suggested maybe installing three instead of just two. Installation labor would be an extra expense.
- **Other Operating Expenses: Bank Charges** – This line item has increased due to merchant service fees the Town incurs when receiving rental fees by credit card. Council agreed to budget \$500 for FY22-23.
- **Board of Elections: Reduced** to \$0 since there is no election this year.
- **Public Safety: Miscellaneous** – ReDirections has requested \$8,000. Council discussed budgeting \$5,000. Rockingham United has requested \$5,000. Council discussed budgeting \$5,000.

**Ms. Russell** mentioned all of the funding requests the Town has received. Council decided to wait until they have heard all of the requests before deciding on amounts to budget. Several more requests will be heard at the April 5, 2022 Council meeting.

**Article X. ADJOURN**

**Mayor Paschal** made a **MOTION**, “*We adjourn*”.

**Councilmember Paschal III** seconded the motion, and the meeting adjourned.

Respectfully Submitted By:

Approved By:

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Yvonne Russell, NCCMC  
Town Clerk

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Dennis Paschal, Jr.  
Mayor